

**County of Sullivan, NH**

**Type of meeting:** Board of Commissioners Office Business Meeting Minutes  
**Date/Time:** Tuesday, August 21, 2012, 3:00 PM  
**Place:** Unity, NH – Sullivan County Health Care Facility, 5 Nursing Home Drive, 1<sup>st</sup> Floor – Frank Smith Living Room, 03743

**Attendees:** Commissioners Bennie Nelson – Chair, Jeffrey Barrette – Vice Chair and John Callum Jr. – Clerk, Greg Chanis – County Administrator, Ted Purdy – Sullivan County Health Care (SCHC) Administrator, John Cressy – Facilities & Operations Director, Ross L. Cunningham – Department of Corrections Superintendent, and Sharon Callum – Administrative Assistant/Minute Taker.

**Public attendees:** Christine Walker – Upper Valley Lake Sunapee Region Planning Commission Executive Director, Archie Mountain – Eagle Times Staff Reporter / Argus Editor and Larry Converse – Claremont Resident

**3:00 PM** The Chair, Bennie Nelson, called the meeting to order.

**Agenda Item No. 1. Upper Valley Lake Sunapee Region Planning Commission (UVLSRPC), Christine Walker – Executive Director**

Ms. Walker noted she wanted to touch base with the Board of Commissioners, discover what the County was dealing with, and to discuss various projects UVLSRPC is involved in. Walker discussed the following:

1. Regional Housing Needs Assessment - recently completed, Walker distributed a booklet [Appendix A] with outcome highlights and discussed the cartoon publication created by students of the White River Cartoon Studio.
2. Regional Plan – they are updating their regional plan - last adopted 2005, gathering community values, attending various events/organizations such as: Canaan Speedway, local farmer's markets, the Cornish Fair, a Chinese event in Hanover, the Newport Apple Pie Craft and Lempster Christmas Craft Fair, the Pinnacle Challenge and Chili Cook-off in Claremont; they redid the UVLSRPC website: created space specific for the regional plan and a link to a voting platform tool where people can vote on certain community issues or places, results of the voting and plan will then go to focus groups where they will be tasked to see if they are 'on point', from there, they will meet with municipal leaders to recap and ask how it fits into their plans, they anticipate this work taking about three (3) years, and will finalize with a publication; the project is funded through a HUD Community Challenge grant; UVLSRPC goal is to build on assets they already have and go forward.
3. EPA and DOT look to UVLSRPC to prioritize CDFA CDBG preferred sustainability grant applications from municipalities.

Comm. Nelson noted the County has looked into these grants for their own projects, but, has found no fit - have partnered with other municipalities; he noted it is nice to see a representative from UVLSRPC visiting various community events.

Ms. Walker noted UVLSRPC would like a County Commissioner to continue involvement with the UVLSRP Commission; there has been a spike in involvement, and they have a very dynamic, engaged, advisory committee.

**Agenda Item No. 2.                    Consideration of University of NH Cooperative Extension (UNHCE) Memorandum of Understanding (MOU) between the University System of NH, Sullivan County Convention and Commissioners**

A copy of the MOU between UNHCE, Convention and Commissioners was distributed. Chanis noted there is not much change between last MOU and new one proposed. He pointed out ambiguity in the language as it pertains to County Extension Advisory Council financial oversight. He confirmed County still funds Sullivan County UNHCE -budget changed from detailed lines to one subcontract line.

**3:30 Motion: to authorize the Chair of Commission to sign the MOU with University of New Hampshire Cooperative Extension. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor. Commissioner Nelson signed the MOU [Appendix B.1-4].**

**Agenda Item No. 3.                    Sullivan County Health Care Administrator's Report, Ted Purdy**

**Agenda Item No. 3.a.                    Census**

Mr. Purdy distributed and reviewed the following reports [Appendix C.1-5:

- ✓ July 2012 Medicare, Private, Medicaid, HCBC, Managed Care, Medicare B Revenue: good news - positive variance \$23,353
- ✓ Revenue Review thru 07/31/2012: 61 days from adjustments from prior quarter going from Private to Medicaid, so have a negative effective
- ✓ Quarterly Resident Census
- ✓ 7/1/2012 thru 07/31/2012 Summary Admission / Discharge Report: 7 admissions, 9 readmits, and 11 discharge
- ✓ Interim Aged Analysis: included supplemental write offs, and this reflects difference of; they were unable to bill in a manor for Medicare Part A for June, so did not receive until July - experienced issues in getting that out due to staffing changes and end of year work; confirmed electronic medical records will support the system, but have no impact on the accounting or billing system.

Agenda Item No. 3.b.      Staffing

They have a new Business Office Assistant, Laura Brookens. They used 571 hours of agency staff last month and 256 hours in August to-date. Hired full time per diem staff and are looking good to get back into no agency use.

Non Agenda Item      SCHC / NH State Survey

Comm. Barrette requested a discussion regarding the recent NH State survey of the nursing home. Per Chanis, they have received no official survey document and typically do not discuss until the Plan of Correction is created, which is held in Executive Session. Purdy noted, unofficially, they 'did very well - good survey'.

Agenda Item No. 3.c.      Application for Residential or Health Care License  
Renewal Ratification

A copy of the application for license renewal of the nursing home was distributed.

**3:44 Motion: to authorize the Chair to sign the application for residential license for renewal [of the Sullivan County Health Care nursing home].**  
**Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.**

Comm. Nelson signed the document [Appendix D1.5]; he noted he would like Mr. Purdy to consider pursuing someone to train as Assistant Administrator, again. Mr. Purdy confirmed this would take a 'chunk of his time', but feels it's appropriate.

**Agenda Item No. 4.**      **Department of Corrections Superintendent's Report, Ross L. Cunningham**

Agenda Item No. 4.a.      Census

Supt. Cunningham distributed and reviewed the *August 20, 2012 Daily Report from Sergeant S. Coughlan* [Appendix E]; he noted the trends they discussed (at a previous meeting) are working; violation of parole is being metered in community; the effectiveness of what they are doing is 'coming around'; Unit 2 has been emptied for cleaning and painting; they are able to focus more on offenders with more issues; performed a sweep last Tuesday of the facility using State Police and K9 Unit; found extra laundry but nothing else; work release: have inmates landscaping, allowing for two week work searches - Mike Sanborn works well with this group.

Agenda Item No. 4.c.      Commissary Vendor Contract Update

Supt. Cunningham presented a copy of an August 21, 2012 letter to Keefe Group [Appendix F] and Commissary Vendors list [Appendix G] reflecting proposals from: Swanson, Keefe, and Oasis; their existing vendor is Keefe; their goal: 1) attain vendor that allows them to receive higher commission to support inmate activities/programming, 2) allows them to interlink between commissary software and the DOC staff - staff still tracks commissary orders manually and handles cash daily, and 3) to navigate to a paperless system to eliminate dealing with cash and to do so effectively and efficiently. Supt. Cunningham confirmed Cheshire has been

working with Swanson for two months, COOS going with Swanson, Grafton looking at Swanson, Hillsboro has Oasis; with new contract there will be new hardware and training piece. Supt. Cunningham recommended the County select Swanson; he confirmed they also have a 30 day written notice termination clause.

**3:54 Motion: authorize the Superintendent to execute the contract with Swanson. Discussion: Barrette added, his motion comes with a caveat to keep them informed with how this is going – due to ‘a lot of’ previous ‘contractual changes’ he’d feel better the contract is moving as they’d like it to and that they are happy moving forward. Made by: Barrette. Seconded by: Callum. Voice vote: All in favor.**

Agenda Item No. 4.b.      Staffing Review

Supt. Cunningham noted they have only one (1) vacancy; and all deployed are back.

**Agenda Item No. 5.**      **County Administrator’s Report**

Agenda Item No. 5.a.      FY ’12 Financials & Proposed Encumbrance List

Mr. Chanis distributed the “*Proposed FY12 Encumbrances August 21, 2012*” document [Appendix H] and the 6/1/2012 – 6/30/2012 revenue and expenditure report [Appendix I.1-21] printed on July 27<sup>th</sup>, reflecting: GL Budget, Range to Date, YTD-Year to Date, Balance, Encumbrances, Budget Balance, and % Budget. He reminded all, encumbrances - unspent appropriations, can be carried into the next fiscal year, if approved by the Board. Chanis drew their attention to Page 15 of the financial report, which reflects \$2,416,937.62 expenditure balance, and to the one page encumbrance list; he discussed the adjustments subtracted, and estimated appropriation surplus without encumbrances of \$1,366,937; he reviewed the proposed encumbrance items which included items from Department of Corrections, Facilities, Public Health/Regional Network – Chanis discussed grants and conversations with New Hampshire Charitable Foundation (NHCF) and NHCF’s indication more funds would be levied towards the project if the County also funded a portion, and Biomass project. The group reviewed each item, which Mr. Chanis briefly detailed. Mr. Chanis then discussed the revenue side, and drew their attention to Page 6, where it shows a \$1,364,499.67 short fall – he noted this amount does not include several revenues and anticipates ending with a surplus

In response to Comm. Callum Jr.’s inquiries as to where NHCF receives it’s funding, Mr. Chanis noted NHCF is a non-profit, with a number of funding sources, and the source for the Public Health/Regional Network project would be dedicated from a large endowment fund from a family out of Walpole NH – the fund provides revenues towards longer term prevention of substance abuse and for years NHCF has given grants from the fund – they rethought what they were doing, saw what NH State level was doing, and teamed up with the State.

Comm. Barrette discussed his goal with encumbrances and financing of the biomass project.

**4:27 Motion: to approve list of encumbrances as presented, in the sum of \$950,955. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.**

Agenda Item No. 5.b.      Biomass Project Update

Chanis noted, Mr. Cressy is working with Wilson Engineering and Dan Kelly of Woodard & Curran to finalize the scope of project; they met with Kelly on boiler options and are in the final stages of completing the scope of project; anticipates executing contract early next week. Chanis and Cressy noted air/discharge permitting is moving along; they've received a 52 page Alteration of Terrain permit document; transformer is not here, but temporary power has been set up.

Agenda Item No. 5.c.      State Audit August 31<sup>st</sup> – Audit of Public Health Network and Regional Network

State auditors will visit Commissioners' Office August 31<sup>st</sup> to audit paperwork from Regional Network and Public Health Network grant programs - typically done yearly.

Agenda Item No. 5.d.      2012 NHAC Conference: Monday October 22<sup>nd</sup> and Tuesday October 23<sup>rd</sup>

2012 New Hampshire Association of Counties Conference is scheduled for Oct 22<sup>nd</sup> - 23<sup>rd</sup>, in North Conway; conference registrations were distributed to County departments and Commissioners –Early Bird registration due at NHAC by Sep. 30<sup>th</sup>; draft agenda [Appendix J.1-2] distributed – more updates to follow; Cheshire County is hosting the event.

4:33    *Ms. Walker left the room.*

**Agenda Item No. 6.**      **Commissioners' Report**

Agenda Item No. 6.b.      New Business West Central Behavioral Health (WCBH) Paddle Power Event – Aug 18<sup>th</sup> -19<sup>th</sup>

Comm. Barrette noted, he attended the WCBH "Paddle Power" fund raising event with Greg Chanis, and John & Marianne Cressy and they raised \$1,175; results have not been updated, yet, at the WCBH website; 180-190 paddlers attended. Chanis, Cressy and Barrette all noted the event was well run, included food and music, and commended WCBH on their work.

Agenda Item No. 6.b.      New Business: Appointment to 2012 NHAC County Awards Committee

Commissioner Barrette accepted the committee appointment.

**Non Agenda Item                      SCHC State Survey Results**

Mr. Chanis and Mr. Purdy confirmed they do not have the State survey results in writing, and will schedule this when it arrives.

4:41    *Mr. Converse and Mr. Purdy left the room.*

**4:41    Motion: to go into Executive Session per RSA 91-A:3.II.e. – Consideration or negotiation of pending claims or litigation issues. Made by: Barrette. Seconded by: Callum Jr. Roll call vote: All three Commissioners voted in favor of the motion. Those in Executive Session included: Commissioners Nelson, Barrette and Callum; County Administrator – Greg Chanis, Facilities Director John Cressy and minute taker Sharon Callum.**

**4:54    Motion: to exit Executive Session. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.**

**Agenda Item No. 7.                      Meeting Minutes Review**

Agenda Item No. 7.a.                      Aug. 7<sup>th</sup>, 2012 Public Meeting Minutes

**4:55    Motion: to approve the August 7<sup>th</sup>, 3:00 p.m. minutes as written. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.**

Agenda Item No. 7.b.                      Aug. 7<sup>th</sup>, 2012 Executive Session Meeting Minutes

**4:56    Motion: to approve the August 7<sup>th</sup> 4:02 p.m. Executive Session meeting minutes and keep them sealed until the matter is resolved. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.**

**Agenda Item No. 9.                      Executive Session Per RSA 91-A:3.II.a. – County Administrator Performance Evaluation**

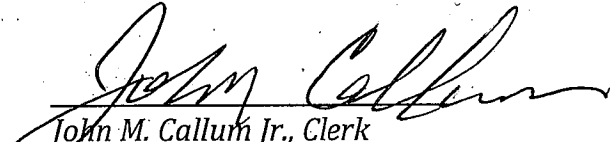
Tabled to next meeting

**Agenda Item No. 10:                      Adjourn meeting to conduct tour**

5:00    *All three Commissioners, Greg Chanis, and John Cressy, left the room to join one public attendee, Larry Converse, on a tour of the County's water/sewage infrastructure. They drove to Marshall Pond, viewed the site where water for fire protection begins, discussed the pipe lines to the fire pond, stopped at the fire pond to view pond, viewed the two water storage buildings, concluding the tour back at the County complex. They will complete the rest of the tour - water pump system and sewage treatment facility - at a future meeting.*

**6:30 PM      Adjourned meeting.**

*Respectfully submitted,*

  
John M. Callum Jr., Clerk  
Board of Commissioners

JMC/sjc

Date minutes approved:

09/04/12



**Tuesday Aug 21<sup>st</sup>, 2012, 3 PM Meeting**  
Sullivan County NH, Board of Commissioners  
**Regular Business Meeting**

**AGENDA - Revised**

**Meeting Location: Unity County Complex – Sullivan County Health Care**

Frank Smith Living Room, 1<sup>st</sup> Floor

MapQuest/Google Address: 5 Nursing Home Drive, Claremont, NH 03743

- |                   |    |  |
|-------------------|----|--|
| 3:00 PM – 3:20 PM | 1. | Upper Valley Lake Sunapee Regional Planning Commission- <i>Christine Walker, Executive Director</i>  |
| 3:20 PM – 3:25 PM | 2. | Consideration of University of NH Cooperative Extension Memorandum of Understanding Between the University System of NH, Sullivan County Convention and Commissioners  |
| 3:25 PM – 3:50 PM | 3. | Sullivan County Health Care Administrator's Report, <i>Ted Purdy</i> <ul style="list-style-type: none"><li>a. Census</li><li>b. Staffing</li><li>c. Application for Residential or Health Care License Renewal Ratification</li></ul>  |
| 3:50 PM – 4:10 PM | 4. | Department of Corrections Superintendent's Report, <i>Ross L. Cunningham</i> <ul style="list-style-type: none"><li>a. Population Census Review</li><li>b. Staffing Review</li><li>c. Commissary Vendor Contract Update</li></ul>   |
| 4:10 PM – 4:30 PM | 5. | County Administrator's Report, <i>Greg Chanis</i> <ul style="list-style-type: none"><li>a. FY 12 Financials &amp; Proposed Encumbrance List</li><li>b. Biomass Project Update</li><li>c. State Audit Aug 31<sup>st</sup> : audit of Public Health and Regional networks</li><li>d. 2012 NHAC Conference: Mon. Oct 22<sup>nd</sup>-Tue. Oct 23<sup>rd</sup></li></ul> |





- 4:30 PM – 4:45 PM 6. Commissioners' Report
- a. Old Business
  - b. New Business
    - i. Appoint 2012 County Awards Committee Representative
- 4:45 PM – 4:50 PM 7. Meeting Minutes Review
- a. Aug 7<sup>th</sup>, 2012 Public Meeting Minutes
  - b. Aug 7<sup>th</sup>, 2012 Executive Session Meeting Minutes
- 4:50 PM – 5:10 PM 8. Probable Executive Session Per RSA 91-A:3.II.e. – Consideration or negotiation of pending claims or litigation issues
- 5:10 PM – 5:20 PM 9. Probable Executive Session Per RSA 91-A:3.II.a. – County Administrator Performance Evaluation
- 5:20 PM 10. Adjourn meeting to conduct possible tour of County water and sewage infrastructure  
(Marshall Pond, fire pond, water storage tanks, wells, and sewage treatment facility)

*Upcoming Events / Meetings:*

- **Sep 4<sup>th</sup> Tue. Sullivan County Board of Commissioners Meeting**
  - **Time:** 3 PM
  - **Place:** Newport, 14 Main Street – 1<sup>st</sup> Floor Commissioners Conf. Room
- **Sep 6<sup>th</sup> Thu. Sullivan County Delegation – Supplemental Appropriation Public Hearing**
  - **Time:** 6 PM
  - **Place:** Newport, 10 North Main Street – Sugar River Bank Community Room
- **Sep 25<sup>th</sup> Tue. Sullivan County Board of Commissioners Meeting**
  - **Time:** 3 PM – 4 PM
  - **Place:** Sullivan County Health Care Facility, 5 Nursing Home Dr. 1<sup>st</sup> Floor Frank Smith Living Rm
- **Sep 25<sup>th</sup> Tue. Unity Complex Tour for municipality governing bodies**
  - **Time:** 4 PM – 6 PM
  - **Place:** Ahern Building, 5 Nursing Home Dr. 03743

The times reflected on this agenda, other than the start time, are estimates. Actual time will depend on level of interest and participation.

# Who Needs Housing?

## A Regional Assessment

*Housing Availability and Affordability for all Residents is Critical to Economic Sustainability and the Quality of Community of the Upper Valley Lake Sunapee Region.*



### Highlights from the Regional Housing Needs Assessment

Both a **Summary Report** and  
The **Technical Report** can be found at:  
**[www.uvlsrpc.org](http://www.uvlsrpc.org)**

For more information contact:  
Michael McCrory 603-448-1680



Upper Valley Lake Sunapee Regional Planning Commission



Between 2000 and 2010, the groups 55-64 and 85+ were the most significant.

#### WHERE HOUSING IS IN THE REGION

High Concentration  
Low Concentration  
Road Types  
Interstate RD  
State Highways

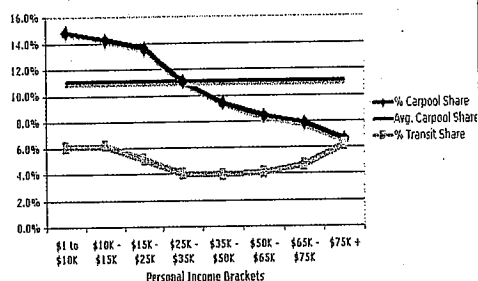


Household size declined from 2.51 persons per household to 2.31 between 1990-2010.

One and Two person households accounted for 93% of the household growth from 2000 to 2010.

This will impact the size and type of units that will be required to meet demand in the future.

National Average Carpool Mode Share, and Carpool & Transit Mode Shares by Personal Income, 2007



Source: American Community Survey, 2005-2007

Average travel time per commute increased 25% in the past 20 years from 17.1 minutes to 22 minutes.

Of the 450 employees surveyed in the Upper Valley, 81% stated they drove alone to work each day and 5.9% carpool.

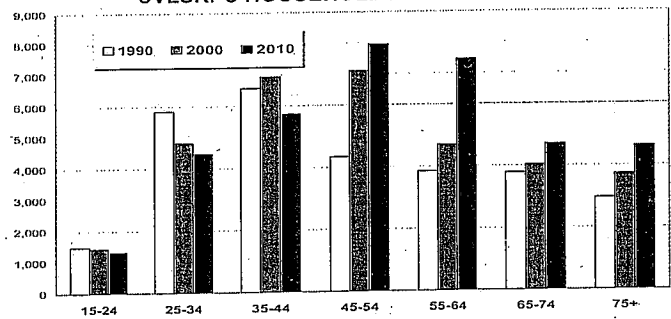
# Upper Valley Lake

THE REGION HAS EXPERIENCED STE.

Traditional first-time buyers (ages 25-34) and move-up buyers (ages 35-44) decreased in population between 1990-2010.

This is important to future sales in the housing market.

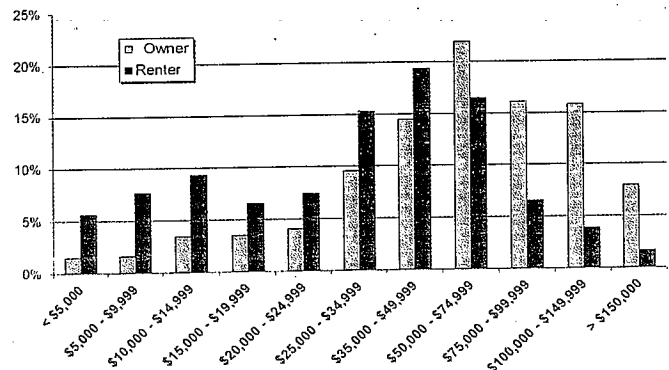
UVLSRPC HOUSEHOLDS BY AGE - 1990-2010



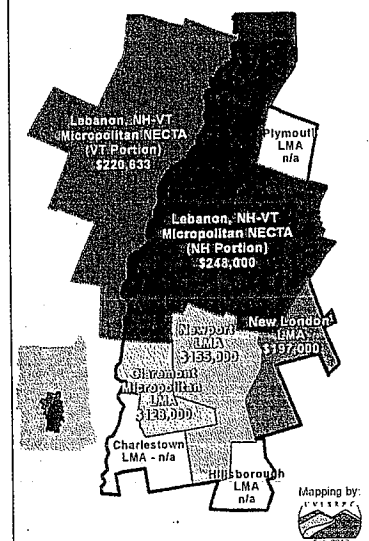
## Median home price do

After 2008 home prices there was no comparable

HOUSEHOLD INCOME BY OWNERSHIP VS. RENTAL TENURE UPPER VALLEY LAKE SUNAPEE REGION



2010 MEDIAN HOME PRICES FOR UVLSRPC REGION & VERMONT



There is great variation in the region, both in terms of income and housing.

In a survey of Upper Valley, 81% plan to own a house so family detached house.

With the exception of some areas, per month are not available.

In 2010, 49% of primary households were owner-occupied.

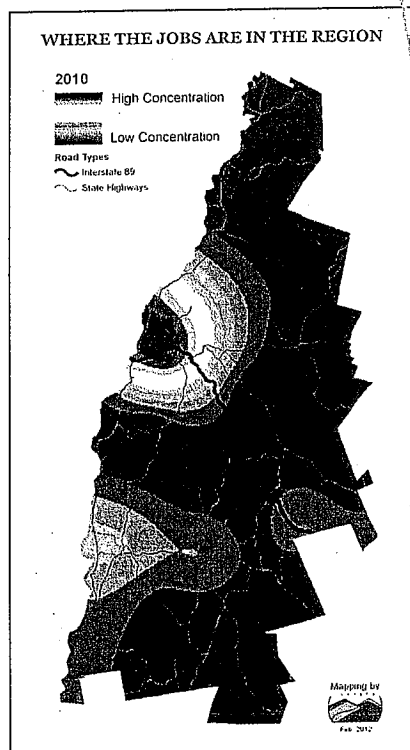
# Sunapee Region

## GROWTH OVER THE PAST 20 YEARS

Households headed by individuals 65 and older is estimated to make up 48% of all households by 2030.

This will impact the number of assisted rental units and rental units that will be needed.

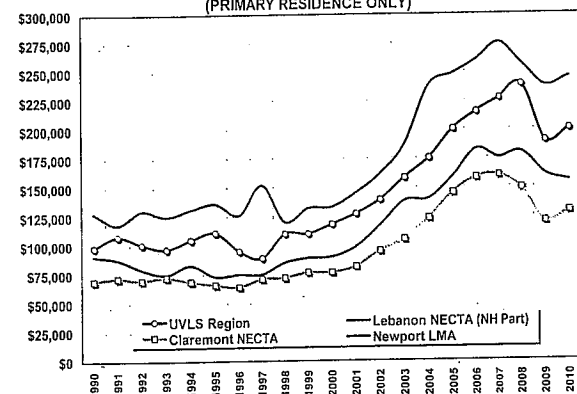
Compared to state and national estimates the ratio of housing costs to income fares well. However, 42% of all renters and 33% of all homeowners spend more than 30% of their household incomes on housing costs. **Importantly, 70% of all homeowners who are under age 25, spend greater than 30% of their income on housing.**



## led between 2000-2008

pped sharply, however, p in market rental rates.

TREND IN MEDIAN SALE PRICE OF EXISTING HOMES (PRIMARY RESIDENCE ONLY)



y in the cost of housing within the median home price and in housing price

employees, of the 69% of renters who said they y, 87% of those would prefer to own a single

lized rental housing, gross rents of under \$600 in the marketplace.

sales in the region had sale prices under \$200,000.

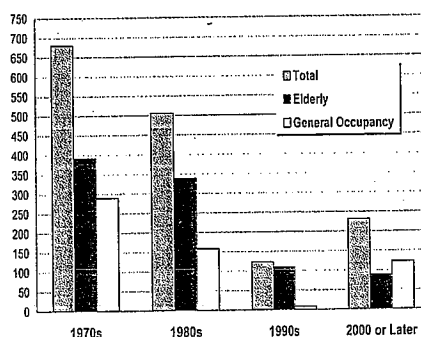
Between 2010 and 2020, 4,600 new housing units will be needed

Between 2000-2009, building permits were issued for 4,673 housing units

An aging stock of assisted living units, 45% of which were built prior to the 1980's using funding sources no longer available.

This will have an impact on financing strategies needed to accommodate future assisted rental units.

ASSISTED RENTAL HOUSING UNITS IN UPPER VALLEY LAKE SUNAPEE REGION BY YEAR PROJECT PLACED IN SERVICE



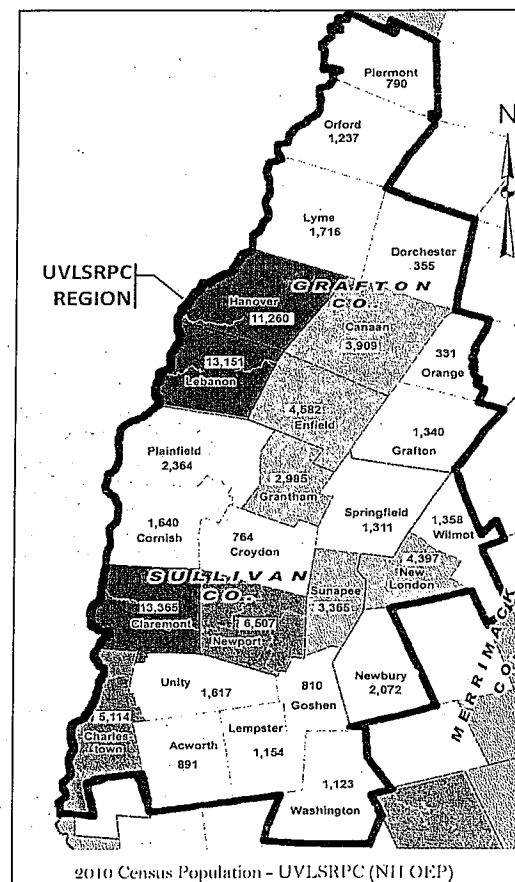
In 2010, 56% of all households had incomes at or below what New Hampshire determines to be "workforce" housing affordability

In 2010 there were 25,203 households in ownership and 11,095 rental units

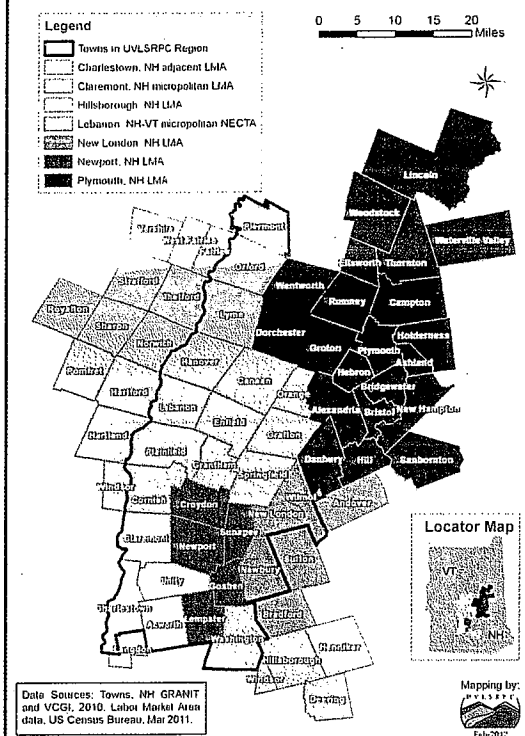
By 2030 senior households could comprise about 48% of all households in the region

In the Upper Valley Lake Sunapee Regional Planning Commission region, it is estimated that between 3,800 and 4,600 new housing units will be needed between 2010 and 2020.

- Building permits were issued for 4,673 housing units between 2000-2009 throughout the region.
- There were 7,527 new households in the region between 1990-2010, either through conversions to year-round occupancy or new construction.
- Of the estimated future units that will be needed by 2020, between 1,600 and 1,900 should be built with workforce needs in mind.
- In 2010 56% of the current households in the region had incomes at or below what New Hampshire defines as 'workforce' housing affordability.
- According to projection models 10% of new units built in the next 10 years may need to be rental units.



Labor Market Areas in and around UVALSRPC Region



In the Lebanon, NH-VT micropolitan NECTA, it is estimated that between 3,300 and 5,500 housing units will be needed between 2010-2020.

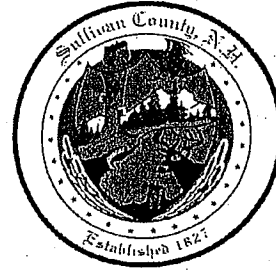
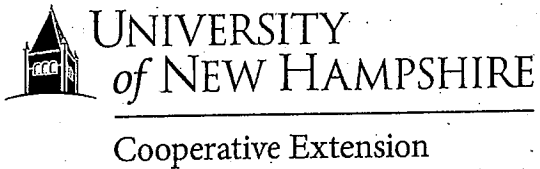
- Between 1990-1999, 2,143 units were permitted by local planning boards throughout this region.
- And between 2000-2009, 3,539 units were permitted by local planning boards throughout this region.
- The Lebanon NH-VT micropolitan area employment growth rates are more volatile, leading to less predictability for housing needs.
- It is estimated that between 1,100 and 1,900 of new units should be built with workforce needs in mind.

**Special Thanks to:** Steven Schneider, (Enfield), Dan Brand (Lyme), Shawn Donovan (Lebanon), William Dietrich (Hanover), Jeff Kessler (Newport), Dan Kiley (Enfield), Paul Mayo (Lyme), Kenneth Morley (At-Large for Grafton County), Aaron Simpson (Sunapee), William Trought (Dorchester), Anne Duncan Cooley and Corb Moister (Upper Valley Housing Coalition),  
**Funding for the Upper Valley Lake Sunapee Regional Housing Needs Assessment was provided by:** NH Office of Energy and Planning Targeted Block Grant, US Department of Housing and Urban Development Community Challenge Grant and municipal members of the UVALSRPC



Upper Valley Lake Sunapee Regional Planning Commission

10 Water Street, Suite 225  
 Lebanon, NH 03766  
 info@uvalsrpc.org



MEMORANDUM OF UNDERSTANDING  
Between the  
University System of New Hampshire  
and  
Sullivan County Convention and Commissioners

Whereas, UNH Cooperative Extension has been charged by the Smith-Lever Act, enacted May 8, 1914, and amended by the Congress of the United States, and other federal legislation and the proper State authorities, with the organization and maintenance of Extension outreach programs and with the administration of public funds appropriated for such purposes; and

Whereas, the New Hampshire General Court, by Joint Resolution on March 17, 1915, authorized and empowered the trustees of the University of New Hampshire to receive the grants of money appropriated under the Smith-Lever Act, and to organize and conduct Extension work in accordance with the terms and conditions expressed in said act; and

Whereas, Sullivan County has appropriated county funds in partnership with state and federal funds for this purpose; and

Whereas, UNH Cooperative Extension has always sought the guidance and counsel of local citizens in the conduct of its educational programs;

Therefore, be it resolved that with a view to continuing the policy of local guidance, the Board of Trustees of the University System of New Hampshire and Sullivan County Convention and Commissioners do hereby enter into an agreement to recognize the Sullivan County Cooperative Extension Advisory Council as the sponsor, guide, and advisory group of Extension work in said county in accordance with the Statement of Operating Procedures for County Extension Advisory Councils, as may be amended from time to time, to be filed with the County Commissioners and the Board of Trustees of the University System of New Hampshire.



UNH Cooperative Extension  
Memorandum of Understanding  
Page 2

With a view of securing understanding, economy, and efficiency in administrating Cooperative Extension work in Sullivan County, The Board of Trustees of the University System of New Hampshire and Sullivan County Convention and Commissioners hereby execute the following memorandum of understanding in accordance with RSA Chapter 24:10a:

- I. UNH Cooperative Extension, contingent upon and consistent with the level of County support for Extension work as outlined in Goal 7 of the 2012 UNHCE Re-Extension Final Report (the Report), including staffing, funding, facilities, and as otherwise set forth in Section II, below, agrees, within the constraints of available resources:
  - A. To conduct educational outreach programs and provide educational services within Sullivan County, based upon identified needs within the county.
  - B. To employ and provide administration and supervision of each Extension staff member assigned to the Extension program within the county.
  - C. To provide a share of the personnel and operating costs of County Extension staff as outlined in the Report.
  - D. To make available University, state, and regional field subject matter specialists for planning, implementing and conducting educational programs in Sullivan County. And, to make available web-based and other electronic information resources in support of Extension programs in the county.
  - E. To provide professional development for UNH Cooperative Extension staff members located in counties.
  - F. That the County Cooperative Extension Advisory Council, working with UNH Cooperative Extension, will be accountable to the County Commissioners for the expenditures of county funds appropriated for Cooperative Extension programs as outlined in the Report.

UNH Cooperative Extension  
Memorandum of Understanding  
Page 3

- II. The Sullivan County Convention and Commissioners, contingent upon and consistent with the level of University of New Hampshire support to their outreach mission through UNH Cooperative Extension, agree:
  - A. To continue to give consideration to the support of UNH Cooperative Extension, as is its current practice and as outlined in the Report.
  - B. To ensure that county government will afford full and timely opportunities for communication with UNH Cooperative Extension.
  - C. To provide a representative of the County Convention and Commissioners to serve on the County Cooperative Extension Advisory Council.
- III. UNH Cooperative Extension and Sullivan County Convention and Commissioners agree:
  - A. That the duties and responsibilities of the council will be in accordance with the Statement of Operating Procedures for County Extension Advisory Councils.
  - B. That the County Cooperative Extension Advisory Council and County Office Administrator shall submit an annual budget request to the County Commissioners in time for suitable consideration. Once the County budget is finalized, the County Extension Advisory Council shall oversee the expenditure of County-appropriated funds through financial services as provided by UNH Cooperative Extension and as outlined in Goal 7 of the Report.
- IV. This Memorandum of Understanding may be revised by mutual agreement set forth in writing and signed by both parties, or canceled by either party to the agreement with at least six months written notice to the other party. No statement in this Memorandum should be construed as being contrary to or at variance with the laws of the United States or the state of New Hampshire.



34

UNH Cooperative Extension  
Memorandum of Understanding  
Page 4

This Memorandum of Understanding shall be effective on the \_\_\_\_\_ day of \_\_\_\_\_, 2012, and shall expire six years later unless sooner renewed by written agreement signed by both parties.

Date: 8/21/12 by Bernie Nelson  
Chair, Sullivan County Commissioners

Date: \_\_\_\_\_ by \_\_\_\_\_  
Chair, Sullivan County Delegation

Date: \_\_\_\_\_ by \_\_\_\_\_  
Dean and Director,  
University of New Hampshire Cooperative Extension

Date: \_\_\_\_\_ by \_\_\_\_\_  
President, University of New Hampshire

Date: \_\_\_\_\_ by \_\_\_\_\_  
County Extension Advisory Council Chair,  
Sullivan County

8/01/2012

**July 2012**

\$23,353.99

**TOTAL MONTHLY REVENUE VARIANCE**

C.2

## Revenue Review thru 07/31/2012

	Annual Budget	31 Days YTD Budget	YTD	Variance	
Medicaid	5,781,491	491,031	485,474	(5,556)	
Private	1,675,350	142,290	137,365	(4,925)	
Insurance	20,000	1,699	10,150	8,451	
Respite (HCBC)	5,000	425	802	377	
Medicaid Assessment	1,418,025			-	Paid quarterly
Medicare Part B (Total)	525,641	44,643	35,327	(9,316)	
Medicare Part A	1,560,375	132,525	160,608	28,083	
Proshare	1,012,875			-	Paid at end of FY
Net Variance from Operations		812,613	829,726	17,114	

C3

Sullivan County Nursing Home  
Quarterly Resident Census

Resident Census - FY 13

Resident Census - FY 13																
	TOTAL DAYS	MEDICAID		PRIVATE		SKILLED		HCBC		MANAGED		LEAVE		TOTAL DAYS		
	AVAILABLE	DAYS		DAYS		DAYS		RESPIRE		CARE		DAYS		FILLED		
Jul-12	4836	3325	77.54%	590	13.76%	339	7.91%	5	0.12%	29	0.68%	0	0.00%	4288	88.67%	
Aug-12	4836	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
Sep-12	4680	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
1ST QUARTER	14,352	3,325	77.54%	590	13.76%	339	7.91%	5	0.12%	29	0.68%	0	0.00%	4,288	88.67%	
Oct-12	4836	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
Nov-12	4680	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
Dec-12	4836	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
2ND QUARTER	14,352	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
Jan-13	4836	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
Feb-13	4368	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
Mar-13	4836	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
3RD QUARTER	14,040	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
Apr-13	4680	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
May-13	4836	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
Jun-13	4680	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
4TH QUARTER	14,196	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%	
FY '12 TOTAL	4,836	3,325	77.54%	590	13.76%	339	7.91%	5	0.12%	29	0.68%	0	0.00%	4,288	88.67%	
YTD AVG.		107.3		19.0		10.9		0.2		0.9		0.0		138.3		

Days in FY: 31

Avg  
Census

138.3

Resident Census - FY 12

Resident Census - FY 12															
	TOTAL DAYS	MEDICAID		PRIVATE		SKILLED		HCBC		MANAGED		LEAVE		TOTAL DAYS	
	AVAILABLE	DAYS		DAYS		DAYS		RESPIRE		CARE		DAYS		FILLED	
Jul-11	4836	3589	85.60%	483	11.52%	112	2.67%	7	0.17%	0	0.00%	2	0.05%	4193	86.70%
Aug-11	4836	3626	87.21%	494	11.88%	30	0.72%	5	0.12%	0	0.00%	3	0.07%	4158	85.98%
Sep-11	4680	3462	87.12%	419	10.54%	89	2.24%	0	0.00%	0	0.00%	4	0.10%	3974	84.91%
1ST QUARTER	14,352	10,677	86.63%	1,396	11.33%	231	1.87%	12	0.10%	0	0.00%	9	0.07%	12,325	85.88%
Oct-11	4836	3512	82.83%	432	10.19%	294	6.93%	0	0.00%	0	0.00%	2	0.05%	4240	87.68%
Nov-11	4680	3380	81.98%	409	9.92%	333	8.08%	0	0.00%	0	0.00%	1	0.02%	4123	88.10%
Dec-11	4836	3526	82.29%	417	9.73%	340	7.93%	0	0.00%	0	0.00%	2	0.05%	4285	88.61%
2ND QUARTER	14,352	10,418	82.37%	1,258	9.95%	967	7.65%	0	0.00%	0	0.00%	5	0.04%	12,648	88.13%
Jan-12	4836	3491	83.32%	414	9.88%	273	6.52%	0	0.00%	12	0.29%	0	0.00%	4190	86.64%
Feb-12	4524	3272	82.96%	431	10.93%	239	6.06%	0	0.00%	0	0.00%	2	0.05%	3944	87.18%
Mar-12	4836	3413	80.61%	544	12.85%	252	5.95%	6	0.14%	16	0.38%	3	0.07%	4234	87.55%
3RD QUARTER	14,196	10,176	82.28%	1,389	11.23%	764	6.18%	6	0.05%	28	0.23%	5	0.04%	12,368	87.12%
Apr-12	4680	3248	80.72%	513	12.75%	230	5.72%	0	0.00%	30	0.75%	3	0.07%	4024	85.98%
May-12	4836	3333	80.49%	539	13.02%	236	5.70%	0	0.00%	31	0.75%	2	0.05%	4141	85.63%
Jun-12	4680	3110	76.77%	577	14.24%	332	8.20%	0	0.00%	30	0.74%	2	0.05%	4051	86.56%
4TH QUARTER	14,196	9,691	79.33%	1,629	13.34%	798	6.54%	0	0.00%	91	0.74%	7	0.06%	12,216	86.05%
FY '12 TOTAL	57,096	40,962	82.66%	5,672	11.45%	2,760	5.57%	18	0.04%	119	0.24%	26	0.05%	49,557	86.80%
YTD AVG.		111.9		15.5		7.5		0.0		0.3		0.1		135.4	

Avg  
Census

134.0

137.5

12=MRA Repl.

135.9

134.2

CI

CI

CI

CI

C4

Note: This report includes only the selection criteria listed below.  
 Effective Date From 7/1/2012 Thru 7/31/2012  
 Status: All  
 Sort: AR Type

### Summary Admission / Discharge Report

Sullivan County Health Care (SC)  
 Admissions (Includes Readmits)

Page 1 of 2  
 08/21/2012 8:18 AM  
 RI6300B

<i>A/R Type</i>	<i>From/To</i>	<i>Admissions</i>	<i>Readmits</i>	<i>Discharges</i>
HCB	HM Home	1	0	1
	<i>HCB Subtotal</i>	1	0	1
INS	HP Hospital	0	1	1
	<i>INS Subtotal</i>	0	1	1
MCD	1 Private home/apartme	1	0	0
	5 Acute care hospital	1	0	0
	EX Expired	0	0	1
	HM Home	0	1	1
	HP Hospital	0	0	3
	<i>MCD Subtotal</i>	2	1	5
MRA	1 Private home/apartme	0	0	0
	5 Acute care hospital	2	0	0
	HP Hospital	2	6	1
	NH Nursing Home	0	0	1
	<i>MRA Subtotal</i>	4	6	2
PVT	HP Hospital	0	1	2
	<i>PVT Subtotal</i>	0	1	2
<i>Total</i>		7	9	11

# Interim Aged Analysis

Page 1 of 36  
8/20/2012 5:37PM  
AR6200B

Sullivan County Health Care (SC)

For the Month of July, 2012

Resident (Res #) (Discharge Date)	Jul/	Jun	May/	Apr/	Mar/	Feb/	Jan/	Dec/	Nov/	Oct/	Sep/	Aug/	Jul/	Balance
Type Balance														
Interim Aged Analysis Summary														
HCB	801.60				961.92							801.60	1,094.72	3,659.84
INS	34,751.66	34,303.42	30,955.64	17,065.51	19,548.48	9,330.60	10,168.95	3,614.02	3,565.57	5,610.33	1,409.32	1,255.00	18,334.41	189,912.89
MCD	384,546.61	13,048.62	18,700.59	10,600.82	9,482.91	12,371.15	11,964.29	13,823.13	379.49-	4,944.17	386.51	10,942.13	61,849.99	542,281.43
MRA	126,361.31	117,926.55	11,470.23	12,414.59	7,624.77	44.30	60.07						5,795.76-	270,106.06
MRB	28,261.91	37,320.60	6,540.61	3,104.90	225.70	439.42	1,124.12	644.96	2,043.35	1,614.43	1,241.24	147.10	10,582.27	93,290.61
MXA	8,489.50	11,545.73		2,649.50	19.00-	19.00-	5,472.00	3,350.54	1,415.00	598.00			3,192.24-	30,290.03
MXB	2,977.58	3,671.34	264.72	517.86-	656.30-	422.81-	155.26	575.72	499.17	19.61	93.76-	167.73-	1,017.59-	5,297.35
PVT	51,070.25	11,021.73	28,239.22	29,320.06	21,317.68	1,804.52-	1,939.48	3,616.00	19,559.02	12,907.55	11,806.50	6,745.22	129,081.89	324,820.08
RES	4,666.60	5,610.11-	4,900.79-	321.30	3,623.67	354.60	707.92	425.62-	610.54	1,118.75	7.48-	1,479.05	4,066.12-	2,127.69-
PHC													375.00-	375.00-
	641,927.02	223,227.88	91,270.22	74,958.82	62,109.81	20,293.74	31,592.09	25,198.75	27,313.16	26,812.84	14,742.33	21,212.37	198,496.67	1,467,155.60
	44%	15%	6%	5%	4%	1%	2%	2%	2%	2%	1%	1%	13%	100%

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF OPERATIONS SUPPORT  
HEALTH FACILITIES ADMINISTRATION  
129 Pleasant Street, Concord, NH 03301  
TDD Access: Relay NH 1-800-735-2964  
Agency Phone: 603-271-9039

**APPLICATION FOR RESIDENTIAL OR HEALTH CARE LICENSE**

LICENSE #: 00088

EXPIRATION DATE: 12/31/2012

THIS APPLICATION SHALL BE FILLED OUT IN ACCORDANCE WITH RSA 151:4. A SEPARATE APPLICATION MUST BE SUBMITTED FOR EACH LICENSURE CATEGORY. **PLEASE BE SURE TO COMPLETE THE ENTIRE APPLICATION.** IF A SECTION DOES NOT APPLY TO YOUR FACILITY MARK NOT APPLICABLE (N/A). FAILURE TO COMPLETE THE APPLICATION WILL RESULT IN A DELAY IN THE LICENSURE PROCESS. SEND THE COMPLETED FORM TO THE ADDRESS ABOVE.

Check all applicable items:

License renewal:	<input checked="" type="checkbox"/>	New administrator:	<input type="checkbox"/>	*New facility:	<input type="checkbox"/>
**New facility name:	<input type="checkbox"/>	*New owner:	<input type="checkbox"/>	*Change in # of beds:	<input type="checkbox"/>
*Change in classification:	<input type="checkbox"/>	*Change in address:	<input type="checkbox"/>	Other (please explain):	<input type="checkbox"/>

\* Requires processing as a new application.

\*\* May require processing as a new application.

LICENSEE: Commissioners of Sullivan County TELEPHONE #: ( ) 863-2560  
NAME OF FACILITY: Sullivan County Health Care TELEPHONE #: ( ) 542-9511  
FAX #: (603) 542-9214  
STREET ADDRESS: 5 Nursing Home Drive CITY: Unity STATE: NH ZIP: 03743  
MAILING ADDRESS: same as above CITY: STATE: ZIP:  
ADMINISTRATOR: Ted J. Purdy  
MEDICAL DIRECTOR (IF APPLICABLE) Sameer Chinoy, MD  
FACILITY E-MAIL ADDRESS nursinghome@sullivancountynh.gov

**IF APPLICABLE:**

NUMBER OF BEDS: PRESENTLY LICENSED: 156 TOTAL # TO BE LICENSED: \_\_\_\_\_  
NUMBER OF HCBC OR STATE PLACED INDIVIDUALS IN HOME \_\_\_\_\_ (804 or 805)  
NUMBER OF ESRD STATIONS: \_\_\_\_\_

BRANCH OFFICE  
LOCATIONS \_\_\_\_\_

**OWNERSHIP**

a. Type of ownership: Association: ☐ Partnership: ☐  
Corporation: ☐ Other (explain): ☒  
Individual: ☐

b. List name and address of each person having an ownership interest (directly or indirectly)

## NEWLY PASSED REGULATIONS APPLICATION

of greater than 5% in the facility.

- c. If the licensee is organized as an association or corporation, list the name of the Corporation or association and the name, address and title of each officer.
- d. If the licensee is a partnership, list the name(s) and address(es) of all the partners.

Is this a certified facility? (Facilities with deem status under RSA 151) ☒ Yes ☐ No  
 If you are already a certified facility, is this an increase in services? If yes, please call 1-800-852-3345 ext. 79049

Are you planning on being a certified facility? If yes, please call 1-800-852-3345 ext. 79049

**FEES: (EFFECTIVE JULY 1, 2009)**

Hospitals (General, CAH, Psychiatric, Rehabilitation)	\$25.00 per licensed bed
Nursing Homes	\$25.00 per licensed bed
Residential and Supported Residential Care Homes	\$15.00 PER LICENSED BED (NO CHARGE FOR HCBC OR NH STATE PLACED RESIDENTS)
Acute Psychiatric Residential Treatment Programs	\$25.00 per licensed bed
Residential Treatment and Rehabilitation Facilities	\$25.00 per licensed bed
Hospice Houses	\$25.00 per Licensed bed
Home Health Hospice Providers	\$250.00
Home Health Care Providers (809)/DME(821)	\$250.00
Personal Care Providers (822)	Less than 10 clients \$100.00, Ten or More clients \$250.00
Outpatient Clinics	\$500.00
End Stage Renal Dialysis Center	\$500.00
Ambulatory Surgical Centers	\$500.00
Educational Health Centers	\$500.00
Free Standing Emergency Rooms	\$500.00
Health Promotion Clinics	\$500.00
Adult Day Care Centers	\$200.00
Birthing Centers	\$150.00
Case Management Agencies	\$150.00

A check or money order (payable to: **STATE OF NEW HAMPSHIRE, TREASURER**), must be attached to this application.

Applications submitted by those facilities exempt under RSA 151:4 are not required to pay the license fee.

**APPLICATION SHALL INCLUDE:**

1. Be submitted at least 120 days prior to expiration of the current license. (Yearly)
2. Attach qualifications, including education, experience and copies of all applicable licenses for the administrator and medical director (if applicable). (Yearly)



3. Include information relative to whether the facility has been granted any exemptions to the rules by the director of the Department of Health and Human Services and/or the State Fire Marshal. (Yearly)
4. Floor Plan indicating the location of all rooms, # of beds in each bedroom and fire exits. (Initial Only-NOT FOR HOME HEALTH OR HOME CARE SERVICE PROVIDERS)
5. Secretary of State Information. (Initial Only)
6. Written local approvals from the health officer, the building official, the zoning officer and the fire chief. For a building under construction, the written approvals required shall be submitted at the time of the application based on the local official's review of the building plans and again upon completion of the construction project. (Initial Only)
7. Documentation that the water supply has been tested in accordance with RSA 485 and Env-Ws 313.01 and 314.01. (Initial Only-NOT FOR HOME HEALTH OR HOME CARE SERVICE PROVIDERS)
8. Documentation that every 3 years the water supply has been tested for bacteria and nitrates and determined to be at acceptable levels, in accordance with Env-Ws 313.01 for bacteria and Env-Ws 314.01 for nitrates. (NOT FOR HOME HEALTH OR HOME CARE SERVICE PROVIDERS)
9. A list of all employees who have received criminal background waivers from the Department of Health and Human Services. (Annual)
10. A copy of the admission agreement. (Initial Only for 804 or 805, do not submit, have at consult)
11. A copy of the ALR-SRHC standard disclosure form. (Initial Only for 804 or 805, do not submit, have at consult)
12. For Durable Medical Equipment Companies submit a copy of your current accreditation.

**FACILITY SERVICE DESCRIPTION:**

The following information will be used to determine which licensure category your facility shall be placed in.

- I. Provide a detailed description of the services and programs you wish to provide.

\*II. Describe the facility's health care you wish to provide to residents.

\*III. Identify who will provide the health care listed in II.

\* To be completed if applying for beds.

D.4

*NEWLY PASSED REGULATIONS APPLICATION*

*PAGE 4*

**SIGNATURES:**

This application must be signed by:

1. the owner if a private facility;
2. 2 officers if a corporation;
3. 2 authorized individuals if an association or partnership;
4. the head of the government department if a government unit.

I affirm that I am familiar with the requirements of RSA 151 and the rules adopted thereunder and that the premises are in full compliance. I understand that providing false information shall be grounds for denial, suspension, or revocation of the license and the imposition of a fine.

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_  
(NAME AND TITLE)

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_  
(NAME AND TITLE)

D5

NEWLY PASSED REGULATIONS APPLICATION

PAGE 5

BHFA OFFICE USE ONLY

CHECK NUMBER: \_\_\_\_\_  
APPLICATION COMPLETE: \_\_\_\_\_

AMOUNT: \_\_\_\_\_  
NOT COMPLETE: \_\_\_\_\_  
(Describe in comments)

NEW ☐

RENEWAL ☐

CHANGE ☐

QUALIFICATIONS OF ADMINISTRATOR  
COPY OF ADMINISTRATOR LICENSE  
LIST OF EMPLOYEES WITH WAIVERS  
WATER TEST (INITIAL OR 3YR)  
FLOOR PLAN\*  
SECRETARY OF STATE INFORMATION  
CERTIFICATE OF NEED:  
LOCAL APPROVAL:  
LSC INSPECTION:  
LSC PLAN OF CORRECTION:  
LICENSURE INSPECTION:  
PLAN OF CORRECTION:  
ACCREDITATION FOR DME  
DMH/DS RISK:

Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>

FEDERAL FACILITY (EXEMPT FROM INSPECTION)

YES ☐ NO ☐

LICENSURE CATEGORY:

- |   |  |
|---|--|
| <input type="checkbox"/> 02 Hospitals (CAH, Rehabilitation, Psychiatric and FSER) | <input type="checkbox"/> 14 Community Residence                      |
| <input type="checkbox"/> 03 Nursing Homes   | <input type="checkbox"/> 15 ICF/MR                                   |
| <input type="checkbox"/> 04 Residential Care Home Fac                             | <input type="checkbox"/> 16 Educational Health Services              |
| <input type="checkbox"/> 05 Supported Residential Health Care Fac                 | <input type="checkbox"/> 18 Adult Day Care                           |
| <input type="checkbox"/> 06 Non-Emergency Walk-in Care                            |  |
| <input type="checkbox"/> 07 Residential Treatment & Rehabilitation Facility       | <input type="checkbox"/> 21 Durable Medical Equipment                |
| <input type="checkbox"/> 09 Home Health Care Provider                             | <input type="checkbox"/> 22 Home Care Service Provider               |
| <input type="checkbox"/> 10 Birthing Center                                       | <input type="checkbox"/> 23 Hospice Care                             |
| <input type="checkbox"/> 11 End Stage Renal Dialysis                              | <input type="checkbox"/> 24 Hospice House                            |
| <input type="checkbox"/> 12 Ambulatory Surgical Center                            | <input type="checkbox"/> 30 Accute Psychiatric Residential Treatment |

REVIEWED BY: \_\_\_\_\_ (NAME & TITLE) (DATE)

ISSUE ANNUAL LICENSE: YES \_\_\_\_\_ NO \_\_\_\_\_

LICENSE CERTIFICATE DATES: FROM \_\_\_\_\_ TO \_\_\_\_\_

NUMBER OF PATIENTS/STATIONS/BEDS \_\_\_\_\_

NOTES:

COMMENTS ON CERTIFICATE:



Sullivan County Department of Corrections  
103 County Farm Rd  
Claremont, NH 03743

Intra-Department Memorandum

From: Sergeant S. Coughlan  
Subject: Daily Report  
To: Superintendent Ross L. Cunningham

Date: August 20th, 2012  
At: Classification Department

**POPULATION DATA:**

House of Corrections	Pre-Trial Inmates	Protective Custody	Home Confinement
Male - 44	Male - 19	Male - 1	Male - 8
Female - 10	Female - 1	Female - 0	Female - 2
<b>Total In-House Population: 75</b>		<b>(Home Confinement - 10)</b>	In-House Population on 08/20/2011 - 101

**Unit Breakdown (included in the above count):**

Unit 1 - 20	Male Flex - 12	Female Flex - 6
Unit 2 - 2	Male Treatment - 9	Female Treatment - 1
Unit 3 - 13	Male Work Release - 9	Female Work Release - 2
OBS - 1		

**Jail Total: 36**                      **CCC Total: 39**

**CENSUS DATA:**

Cheshire Cty	Strafford Cty	Carroll Cty	Weekender
Male - 2	Male - 0	Male - 0	Male - 0
Female - 0	Female - 0	Female - 0	Female - 0
<b>Hillsbor. Cty</b>	<b>NHSP/SPU</b>	<b>Merrimack Cty</b>	
Male - 1	Male - 10	Male - 0	
Female - 0	Female - 0	Female - 0	

**Total Census Population: 98**                      Census Population on 08/20/2011 - 120

**Individuals Housed at SCDOC for other Facilities:**

**Individuals seen by P&P prior to release:**

3 Males from NHSP	1 Male from Strafford County	Males - 0	Females - 0
<b>Pre-Trial Services Program - Total: 16</b>	Male - 13	Females - 3	



# SULLIVAN COUNTY

*Serving the communities of:*

Acworth, Charlestown, Claremont, Cornish, Croydon, Goshen, Grantham, Langdon,  
Lempster, Newport, Plainfield, Springfield, Sunapee, Unity and Washington

Appendix F

**Commissioners Office**  
14 Main Street  
Newport, NH 03773  
Tel. (603) 863-2560  
Fax. (603) 863-9314  
E-mail: [commissioners@  
sullivancountynh.gov](mailto:commissioners@sullivancountynh.gov)

**County Manager**  
14 Main Street  
Newport, NH 03773  
Tel. (603) 863-2560  
Fax. (603) 863-9314  
E-mail: [manager@  
sullivancountynh.gov](mailto:manager@sullivancountynh.gov)

**Dept. of Corrections**  
103 County Farm Rd.  
Claremont, NH 03743  
Tel. (603) 542-8717  
Fax. (603) 542-4311  
E-mail: [doc@  
sullivancountynh.gov](mailto:doc@sullivancountynh.gov)

**Facilities &  
Operations Dept.**  
5 Nursing Home Dr.  
Claremont, NH 03743  
Tel. (603) 542-9511 Ext 230  
Fax. (603) 542-2829  
E-mail: [facilities@  
sullivancountynh.gov](mailto:facilities@sullivancountynh.gov)

**Human Resources**  
5 Nursing Home Dr.  
Claremont, NH 03743  
Tel. (603) 542-9511 Ext. 286  
Fax. (603) 542-9214  
E-mail: [humanresources@  
sullivancountynh.gov](mailto:humanresources@sullivancountynh.gov)

**Human Services**  
5 Nursing Home Dr.  
Claremont, NH 03743  
Tel. (603) 542-9511 Ext 210  
Fax. (603) 542-9214  
E-mail: [humanservices@  
sullivancountynh.gov](mailto:humanservices@sullivancountynh.gov)

**Sullivan County Health Care**  
5 Nursing Home Dr.  
Claremont, NH 03743  
Tel. (603) 542-9511  
Fax. (603) 542-9214  
E-mail: [nursinghome@  
sullivancountynh.gov](mailto:nursinghome@sullivancountynh.gov)

August 21, 2012

Mr. Kevin Myers  
Regional Vice President  
Keefe Group  
301 Mill Road  
Edison, NJ 08837

Mr. Myers,

We recently requested at least three companies to submit proposals for commissary services. After careful review of all proposals, we have decided to terminate our contract with Keefe Commissary. Please accept this letter as a 60 day notice to terminate.

Our primary considerations in making this decision was who could best meet our needs moving forward with the new technology that we are installing and the ability for the commissary vendor to interface successfully with a number of agencies/software. To date, Keefe has not fulfilled the interface obligation with just a single agency. The commission rate was the secondary factor as all of our program materials for the Community Corrections Center are funded by the commission received from inmate telephone service and commissary service.

We appreciate the service that Keefe has provided to this facility over the past years and wish your business well.

Sincerely,

A handwritten signature in dark ink, appearing to read "R.L. Cunningham".

Ross L. Cunningham  
Superintendent

# Appendix G

Commissary Vendors			
	Swanson	Keefe	Oasis
Commission	28% w/archonix	23% w/ archonix	27.34% w/ archonix
Commission paid	12 times/year	monthly	weekly
Ordering methods	kiosk, phone	kiosk, phone	kiosk, phone,scan
Sevice Availability	24/7/365	days, 3rd party evening	24/7/365
Order fill	no subs, no back orders	subs	100% order fill
Kiosks	uses Securus kiosks	uses Securus kiosks	uses Securus kiosks
Menu size	500+	120	tailored to facility
Pricing	fair market	fixed	fair market,negotiable
Product name brands	yes	no	yes
Deposit fee structure	cash \$3.25 w/\$500 limit credit card \$4.95 limit \$100 pin debit \$2.50 limit \$500	web \$2.45-9.45 limit \$300 phone \$3.95-10.45 limit \$300 cash \$2.50 limit \$300	\$3.00 per cash transaction \$1.00 per lobby transaction

**Proposed FY 10 Encumbrances**  
**August 21, 2012**

Appendix H.

Dept	Fund	Amount	FY 12 Budgted/ Approved item	Project description
DOC	10	12,003	No	Exterior Door Project
DOC	10	12,953	No	Unit 3 Epoxy floors and shower repairs
DOC	10	1,334	No	CCC Cove Base Repairs
DOC	10	10,440	Yes/Commissary Money	Female Rec Yard/Commissary Funds
DOC	10	20,625	No	DHW Upgrade Project
DOC	10	55,000	No	CCC West Central Contract
Facilities	10	209,200	Yes	FY 12 Parking Lot/Delivery Road Project
Facilities	10	18,400	Yes	FY12 Well Development Project
Facilities	40	6,000	Yes	FY 12 SCHC Fire Alarm Project
Facilities	40	5,000	Yes	FY 12 Water Softener Project
Facilities	10	50,000	No	Biomass Legal Fees
Public Health/Regional Network	10	50,000	No	Community Health Initiative W/NHCF
Biomass project	42	500,000	No	Biomass Project
<b>Total Encumbrance Request</b>		<b>950,955</b>		

Unadjusted Appropriation Surplus	2,416,937
Adjustment for Payroll #26	(350,000)
Depreciation Expense	(450,000)
Accounts Payable Adjustment	(250,000)
<b>Estimated Appropriation Surplus W/O Enc.</b>	<b>1,366,937</b>
<b>Estimated Appropriation Surplus W/Enc.</b>	<b>415,982</b>

## Sullivan County

Appendix I.1

From Date: 6/1/2012

To Date: 6/30/2012

## A. Monthly Revenue - Detail

Fiscal Year: 2011-2012

☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.100.04000	SUBSIDIARY REVENUES	(\$13,905,995.00)	\$0.00	(\$13,905,995.00)	\$0.00	\$0.00	\$0.00	0.00%
10.100.04001	INTEREST INCOME & SAVINGS	(\$17,500.00)	(\$346.51)	(\$8,573.74)	(\$8,926.26)	\$0.00	(\$8,926.26)	51.01%
10.100.04015	MISCELLANEOUS INCOME	\$0.00	(\$581.12)	(\$20,926.87)	\$20,926.87	\$0.00	\$20,926.87	0.00%
10.100.07600	FACILITY RENTAL	\$0.00	(\$250.00)	(\$2,806.73)	\$2,806.73	\$0.00	\$2,806.73	0.00%
10.100.08055	SALE OF TIMBER	(\$10,000.00)	\$0.00	(\$53,651.25)	\$43,651.25	\$0.00	\$43,651.25	-436.51%
10.100.08058	LAND RENTAL	(\$725.00)	(\$60.42)	(\$1,135.46)	\$410.46	\$0.00	\$410.46	-56.62%
10.100.09083	BEAGLE CLUB TAX REVENUE	(\$1,463.00)	\$0.00	(\$1,415.00)	(\$48.00)	\$0.00	(\$48.00)	3.28%
10.100.09083	PRIOR YEAR FUND BAL-USED TO RE	(\$655,500.00)	(\$54,583.26)	(\$655,500.00)	\$0.00	\$0.00	\$0.00	0.00%
10.100.09090	EXTRADITION REIMBURSEMENT	(\$3,000.00)	(\$128.04)	(\$6,349.21)	\$3,349.21	\$0.00	\$3,349.21	-111.64%
10.410.09081	VICTIM/WITNESS PROGRAM	(\$34,000.00)	\$0.00	(\$34,000.00)	\$0.00	\$0.00	\$0.00	0.00%
10.411.04019	VICTIM/WITNESS EDUCATION GRANT	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
10.411.04020	SHERIFFS WRIT FEES	(\$84,000.00)	(\$8,441.82)	(\$88,590.05)	\$4,590.05	\$0.00	\$4,590.05	-5.46%
10.440.09012	SHERIFF: MISCELLANEOUS INCOME	(\$25,000.00)	(\$3,773.88)	(\$29,080.07)	\$4,080.07	\$0.00	\$4,080.07	-16.32%
10.440.09013	SECURED JUVENILE TRANSPORTS	(\$5,250.00)	\$0.00	(\$5,898.42)	\$648.42	\$0.00	\$648.42	-12.35%
10.440.09085	BAILIFF REFUND	(\$47,128.00)	(\$13,900.95)	(\$56,067.97)	\$8,941.97	\$0.00	\$8,941.97	-18.97%
10.443.09084	WOODHULL/OPERA HOUSE RENTAL II	(\$203,819.00)	\$0.00	(\$204,708.80)	\$889.80	\$0.00	\$889.80	-0.44%
10.460.04018	COOPERATIVE EXTENSION	\$0.00	\$0.00	(\$4,461.00)	\$4,461.00	\$0.00	\$4,461.00	0.00%
10.475.06100	HUMAN SERVICE STATE CREDITS	(\$25,000.00)	(\$52,034.11)	(\$106,821.12)	\$81,821.12	\$0.00	\$81,821.12	-327.28%
10.490.04021	ARRA- FMAP - REFUND	\$0.00	\$0.00	(\$176,708.34)	\$176,708.34	\$0.00	\$176,708.34	0.00%
10.490.09086	COUNTY JAIL INCOME	(\$30,000.00)	(\$6,005.18)	(\$32,050.46)	\$2,050.46	\$0.00	\$2,050.46	-6.83%
10.600.06040	COUNTY JAIL INCOME-COMMISSION	(\$35,000.00)	(\$4,885.73)	(\$32,437.30)	(\$2,562.70)	\$0.00	(\$2,562.70)	7.32%
10.600.06044	Fund: GENERAL FUND - 10	(\$15,084,878.00)	(\$144,991.02)	(\$15,427,176.79)	\$342,298.79	\$0.00	\$342,298.79	-2.27%

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# Sullivan County

I.2

## A. Monthly Revenue - Detail

Fiscal Year: 2011-2012

From Date: 6/1/2012

To Date: 6/30/2012

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

Account Number

Description

GL Budget

Range To Date

YTD

Balance

Encumbrance

Budget Balance % Bud

22.010.03007	SURCHARGE FEES	\$0.00	(\$1,296.08)	(\$14,423.65)	\$14,423.65	\$0.00	\$14,423.65	0.00%
22.420.02011	REGISTER OF DEEDS: FEES	(\$350,000.00)	(\$30,216.76)	(\$328,018.20)	(\$21,981.80)	\$0.00	(\$21,981.80)	6.28%
	Fund: REGISTER OF DEEDS - 22	(\$350,000.00)	(\$31,512.84)	(\$342,441.85)	(\$7,558.15)	\$0.00	(\$7,558.15)	2.16%

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# Sullivan County

I3

From Date: 6/1/2012

To Date: 6/30/2012

## A. Monthly Revenue - Detail

Fiscal Year: 2011-2012

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
		\$0.00	\$0.00	(\$146.00)	\$146.00	\$0.00	\$146.00	0.00%
24.202.02160	SAMHSA GRANT					\$0.00	(\$3,153.79)	21.03%
24.345.04300	ENFORCING UNDERAGE DRINKING	(\$15,000.00)	(\$3,667.83)	(\$11,846.21)	(\$3,153.79)	\$0.00	(\$26,256.81)	51.93%
24.527.05200	JAG	(\$50,565.00)	(\$2.07)	(\$24,308.19)	(\$26,256.81)	\$0.00	\$22,330.99	0.00%
24.641.05804	SCJJHRY & FIP 3RD YEAR	\$0.00	\$0.00	(\$22,330.99)	\$22,330.99	\$0.00	(\$75,000.00)	100.00%
24.644.05800	JJHRY REVENUE	(\$75,000.00)	\$0.00	\$0.00	(\$75,000.00)	\$0.00	(\$7,677.81)	7.87%
24.645.06500	OUTSIDE DETAIL	(\$97,531.00)	(\$8,021.16)	(\$89,853.19)	(\$7,677.81)	\$0.00	\$2,228.62	-50.65%
24.646.06500	HIGHWAY SAFETY	(\$4,400.00)	(\$1,430.91)	(\$6,628.62)	\$2,228.62	\$0.00	\$344.35	-0.50%
24.745.07500	DRUG TASK FORCE REIMBURSEMENT	(\$68,613.00)	(\$1,493.90)	(\$68,957.35)	\$344.35	\$0.00	\$79,511.20	0.00%
24.850.07700	ARRA EECBG \$169,325	\$0.00	(\$42,740.02)	(\$79,511.20)	\$79,511.20	\$0.00	\$7,186.67	-9.62%
24.953.05900	REGIONAL NETWORK/CURN	(\$74,699.00)	(\$8,456.01)	(\$81,885.67)	\$7,186.67	\$0.00	\$4,209.19	0.00%
24.953.05901	REGIONAL NETWORK/CURN INDIREC	\$0.00	\$0.00	(\$4,209.19)	\$4,209.19	\$0.00	(\$271.00)	100.00%
24.955.05774	PHNC - INDIRECT	(\$271.00)	\$0.00	\$0.00	(\$271.00)	\$0.00	(\$2,798.08)	4.01%
24.955.05775	PHNC -	(\$69,729.00)	(\$12,330.49)	(\$66,930.92)	(\$2,798.08)	\$0.00	\$6,726.40	-5.38%
24.964.07000	SAMHSA DFC	(\$125,000.00)	\$0.00	(\$131,726.40)	\$6,726.40	\$0.00	(\$88,570.55)	32.02%
24.965.07800	SCARDP: CSA & MHD	(\$276,570.00)	\$0.00	(\$187,999.45)	(\$88,570.55)	\$0.00	(\$81,044.62)	9.45%
	Fund: GRANTS - 24	(\$857,378.00)	(\$78,142.39)	(\$776,333.38)	(\$81,044.62)			

# Sullivan County

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From Date: 6/1/2012

To Date: 6/30/2012

## A. Monthly Revenue - Detail

Fiscal Year: 2011-2012

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.097.05021	INCOME STATE WELFARE	(\$5,947,116.00)	\$0.00	(\$5,642,447.80)	(\$304,668.20)	\$0.00	(\$304,668.20)	5.12%
40.097.05022	INCOME FROM PRIVATE	(\$1,788,500.00)	\$0.00	(\$1,027,913.39)	(\$760,586.61)	\$0.00	(\$760,586.61)	42.53%
40.097.05023	PRIVATE INSURANCE REVENUE	(\$20,000.00)	\$0.00	(\$42,253.39)	\$22,253.39	\$0.00	\$22,253.39	-111.27%
40.097.05024	CAFETERIA INCOME	(\$15,000.00)	(\$1,610.60)	(\$18,428.95)	\$3,428.95	\$0.00	\$3,428.95	-22.86%
40.097.05026	MISCELLANEOUS INCOME	(\$15,000.00)	(\$1,373.57)	(\$24,167.64)	\$9,167.64	\$0.00	\$9,167.64	-61.12%
40.097.05030	LAUNDRY REVENUE: SCNH	(\$85,000.00)	(\$10,167.98)	(\$77,261.89)	(\$7,738.11)	\$0.00	(\$7,738.11)	9.10%
40.097.05034	MEALS REIMBURSEMENT	(\$339,164.00)	(\$28,263.63)	(\$339,164.00)	\$0.00	\$0.00	\$0.00	0.00%
40.097.05037	RESPITE CARE: HCBC	(\$5,000.00)	\$0.00	(\$3,324.48)	(\$1,675.52)	\$0.00	(\$1,675.52)	33.51%
40.097.05038	PROPORTIONMENT SHARE FUND	(\$598,052.00)	(\$987,334.50)	(\$987,334.50)	\$389,282.50	\$0.00	\$389,282.50	-65.09%
40.097.05039	MEDICAID ASSESSMENT	(\$1,876,647.00)	(\$308,642.89)	(\$1,406,392.82)	(\$470,254.18)	\$0.00	(\$470,254.18)	25.06%
40.097.05040	MEDICARE PART B PT REVENUE	(\$506,410.00)	\$0.00	(\$504,706.52)	(\$1,703.48)	\$0.00	(\$1,703.48)	0.34%
40.097.05050	MEDICARE PART A: ROOM RATE RE	(\$1,642,500.00)	\$0.00	(\$1,146,120.56)	(\$496,379.44)	\$0.00	(\$496,379.44)	30.22%
40.097.05058	MEDICARE PART A: C/A	\$0.00	\$0.00	\$0.15	(\$0.15)	\$0.00	(\$0.15)	0.00%
40.097.05060	RESIDENT STORE FUND 40 REV	(\$6,500.00)	(\$244.78)	(\$7,235.86)	\$735.86	\$0.00	\$735.86	-11.32%
40.097.05066	VENDING FUND 40 REV	\$0.00	\$0.00	(\$71.81)	\$71.81	\$0.00	\$71.81	0.00%
40.097.05099	ARRA FUNDS	\$0.00	\$0.00	\$393.68	(\$393.68)	\$0.00	(\$393.68)	0.00%
Fund: HEALTH CARE - 40		(\$12,844,889.00)	(\$1,337,637.95)	(\$11,226,429.78)	(\$1,618,459.22)	\$0.00	(\$1,618,459.22)	12.60%

2.9.37

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# Sullivan County

IS

From Date: 6/1/2012

To Date: 6/30/2012

## A. Monthly Revenue - Detail

Fiscal Year: 2011-2012

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
41.097.05060	NH RESIDENT STORE ACCOUNT - RE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41.097.05064	NH BOOK FUND - REVENUE	\$0.00	(\$4.14)	(\$49.81)	\$49.81	\$0.00	\$49.81	0.00%
41.097.05067	NH ALIX UNGREN FUND - REVENUE	\$0.00	(\$14.67)	(\$181.26)	\$181.26	\$0.00	\$181.26	0.00%
41.097.05068	NH ELSIE HARDISON FUND - REVEN	\$0.00	(\$2.65)	(\$32.46)	\$32.46	\$0.00	\$32.46	0.00%
	Fund: TRUST FUNDS - 41	\$0.00	(\$21.46)	(\$263.53)	\$263.53	\$0.00	\$263.53	0.00%

# Sullivan County

Il

## A. Monthly Revenue - Detail

Fiscal Year: 2011-2012

From Date: 6/1/2012

To Date: 6/30/2012

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

Account Number

Description

GL Budget

Range To Date

YTD

Balance

Encumbrance

Budget Balance % Bud

Grand Total:

(\$29,137,145.00)

(\$1,592,305.66)

(\$27,772,645.33)

(\$1,364,499.67)

\$0.00

(\$1,364,499.67)

4.68%

End of Report

# Sullivan County

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## A. Monthly Expense Delegates Report

From Date: 6/1/2012

To Date: 6/30/2012

Fiscal Year: 2011-2012

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.400.10000	ELECTED OFFICIAL SALARY	\$28,938.00	\$2,258.58	\$28,345.18	\$592.82	\$0.00	\$592.82	2.05%
10.400.10001	OFFICE SALARIES	\$116,179.00	\$8,722.84	\$107,570.99	\$8,608.01	\$0.00	\$8,608.01	7.41%
10.400.10007	E.T. BUY BACK	\$1,807.00	\$0.00	\$2,125.99	(\$318.99)	\$0.00	(\$318.99)	-17.65%
10.400.10008	OVERTIME	\$2,500.00	\$70.80	\$1,658.56	\$841.44	\$0.00	\$841.44	33.66%
10.400.11010	FICA	\$11,431.00	\$815.71	\$10,358.33	\$1,072.67	\$0.00	\$1,072.67	9.38%
10.400.11011	GROUP LIFE INSURANCE	\$130.00	\$8.20	\$102.83	\$27.17	\$0.00	\$27.17	20.90%
10.400.11012	GROUP HEALTH INSURANCE	\$35,689.00	\$2,163.10	\$28,197.85	\$7,491.15	\$0.00	\$7,491.15	20.99%
10.400.11013	RETIREMENT	\$10,897.00	\$647.51	\$8,509.77	\$2,387.23	\$0.00	\$2,387.23	21.91%
10.400.11014	WORKERS COMPENSATION	\$605.00	\$0.00	\$600.98	\$4.02	\$0.00	\$4.02	0.66%
10.400.11015	UNEMPLOYMENT COMP INSURANCE	\$184.00	\$0.00	\$184.00	\$0.00	\$0.00	\$0.00	0.00%
10.400.11016	DENTAL INSURANCE	\$1,643.00	\$144.92	\$1,590.06	\$52.94	\$0.00	\$52.94	3.22%
10.400.11017	EDUCATION & TRAINING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.400.11018	EXPENSE ACCOUNT	\$5,600.00	\$2,359.00	\$5,894.70	(\$294.70)	\$0.00	(\$294.70)	-5.26%
10.400.12029	CONTRACT SERVICES	\$19,165.00	\$1,135.00	\$14,784.88	\$4,380.12	\$0.00	\$4,380.12	22.85%
10.400.12030	EQUIPMENT RENTAL	\$3,954.00	\$223.25	\$2,948.03	\$1,005.97	\$0.00	\$1,005.97	25.44%
10.400.12031	ADVERTISING & PUBLIC RELATIONS	\$1,500.00	\$0.00	\$958.76	\$541.24	\$0.00	\$541.24	36.08%
10.400.13036	OFFICE SUPPLIES	\$5,000.00	\$1,402.01	\$4,118.12	\$881.88	\$0.00	\$881.88	17.64%
10.400.13037	DUES, LICENSES & SUBSCRIPTIONS	\$9,862.00	\$3,000.00	(\$822.80)	\$10,684.80	\$0.00	\$10,684.80	108.34%
10.400.13038	POSTAGE	\$3,650.00	\$414.07	\$1,562.02	\$2,087.98	\$0.00	\$2,087.98	57.20%
10.400.16068	TELEPHONE/INTERNET	\$4,000.00	\$541.02	\$4,547.21	(\$547.21)	\$0.00	(\$547.21)	-13.68%
10.400.19082	GENERAL MAINTENANCE & REPAIRS	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.400.21097	EQUIPMENT	\$1,500.00	\$0.00	\$569.99	\$930.01	\$0.00	\$930.01	62.00%
	Dept: COMMISSIONERS OFFICE - 400	\$265,734.00	\$23,906.01	\$223,805.45	\$41,928.55	\$0.00	\$41,928.55	15.78%
10.401.10000	ELECTED OFFICIAL SALARY	\$4,842.00	\$378.08	\$4,744.90	\$97.10	\$0.00	\$97.10	2.01%
10.401.11010	FICA	\$370.00	\$28.92	\$362.94	\$7.06	\$0.00	\$7.06	1.91%
10.401.11011	GROUP LIFE INSURANCE	\$22.00	\$1.64	\$20.50	\$1.50	\$0.00	\$1.50	6.82%
10.401.11018	EXPENSE ACCOUNT	\$560.00	\$0.00	\$19.99	\$540.01	\$0.00	\$540.01	96.43%
10.401.12029	CONTRACT SERVICES	\$390.00	\$0.00	\$100.00	\$290.00	\$0.00	\$290.00	74.36%
	Dept: TREASURER - 401	\$6,184.00	\$408.64	\$5,248.33	\$935.67	\$0.00	\$935.67	15.13%
10.402.12021	AUDIT	\$34,000.00	\$6,000.00	\$34,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: AUDITOR - 402	\$34,000.00	\$6,000.00	\$34,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.403.10001	SALARY	\$103,174.00	\$7,936.57	\$100,106.53	\$3,067.47	\$0.00	\$3,067.47	2.97%
10.403.10007	E.T. BUY BACK	\$1,985.00	\$0.00	\$1,984.00	\$1.00	\$0.00	\$1.00	0.05%
10.403.11010	FICA	\$8,045.00	\$578.20	\$7,474.91	\$570.09	\$0.00	\$570.09	7.09%
10.403.11011	GROUP LIFE INSURANCE	\$22.00	\$1.64	\$20.58	\$1.42	\$0.00	\$1.42	6.45%
10.403.11012	GROUP HEALTH INSURANCE	\$17,202.00	\$1,405.56	\$15,843.02	\$1,358.98	\$0.00	\$1,358.98	7.90%
10.403.11013	RETIREMENT	\$11,663.00	\$698.41	\$9,095.36	\$2,567.64	\$0.00	\$2,567.64	22.02%
10.403.11014	WORKERS COMPENSATION	\$397.00	\$0.00	\$394.35	\$2.65	\$0.00	\$2.65	0.67%
10.403.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	0.00%
10.403.11016	DENTAL INSURANCE	\$750.00	\$64.80	\$724.81	\$25.19	\$0.00	\$25.19	3.36%
10.403.11017	EDUCATION & TRAINING	\$3,550.00	\$0.00	\$791.67	\$2,758.33	\$0.00	\$2,758.33	77.70%
10.403.11018	EXPENSE ACCOUNT	\$1,200.00	\$331.07	\$902.81	\$297.19	\$0.00	\$297.19	24.77%
10.403.11019	TRAVEL	\$2,000.00	\$168.72	\$1,717.08	\$282.92	\$0.00	\$282.92	14.15%
10.403.13036	OFFICE SUPPLIES	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
10.403.13037	DUES, LICENSES & SUBSCRIPTIONS	\$230.00	\$0.00	\$100.00	\$130.00	\$0.00	\$130.00	56.52%
10.403.16068	TELEPHONE/INTERNET	\$800.00	\$127.31	\$915.53	(\$115.53)	\$0.00	(\$115.53)	-14.44%
	Dept: COUNTY ADMINISTRATOR - 403	\$151,564.00	\$11,812.28	\$140,616.65	\$10,947.35	\$0.00	\$10,947.35	7.22%
10.406.10001	EMPLOYEE SALARY	\$27,178.00	\$1,600.00	\$22,872.52	\$4,305.48	\$0.00	\$4,305.48	15.84%

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## Sullivan County

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## A. Monthly Expense Delegates Report

From Date: 6/1/2012

To Date: 6/30/2012

Fiscal Year: 2011-2012

☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.406.11010	FICA	\$2,180.00	\$122.40	\$1,740.40	\$439.60	\$0.00	\$439.60	20.17%
10.406.11014	WORKERS COMPENSATION	\$105.00	\$0.00	\$104.30	\$0.70	\$0.00	\$0.70	0.67%
10.406.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	0.00%
10.406.13032	GENERAL SUPPLIES	\$1,250.00	\$297.04	\$297.04	\$952.96	\$0.00	\$952.96	76.24%
10.406.13036	OFFICE SUPPLIES	\$500.00	\$0.00	\$298.58	\$201.42	\$0.00	\$201.42	40.28%
10.406.13038	POSTAGE	\$700.00	\$11.35	\$67.70	\$632.30	\$0.00	\$632.30	90.33%
10.406.16068	TELEPHONE/INTERNET	\$500.00	\$128.27	\$848.76	(\$348.76)	\$0.00	(\$348.76)	-69.75%
	Dept: CONSERVATION DISTRICT - 406	\$32,459.00	\$2,159.06	\$26,275.30	\$6,183.70	\$0.00	\$6,183.70	19.05%
10.407.21095	EMERGENCY RESERVE FUND	\$15,000.00	\$105,429.75	\$108,076.05	(\$93,076.05)	\$0.00	(\$93,076.05)	-620.51%
	Dept: EMERGENCY RESERVE FUND - 407	\$15,000.00	\$105,429.75	\$108,076.05	(\$93,076.05)	\$0.00	(\$93,076.05)	-620.51%
10.409.12029	CONTRACT SERVICES	\$3,872.00	\$0.00	\$0.00	\$3,872.00	\$0.00	\$3,872.00	100.00%
	Dept: ACCOUNTING - 409	\$3,872.00	\$0.00	\$0.00	\$3,872.00	\$0.00	\$3,872.00	100.00%
10.410.10000	ELECTED OFFICAL SALARY	\$72,698.00	\$5,918.30	\$74,284.66	(\$1,586.66)	\$0.00	(\$1,586.66)	-2.18%
10.410.10001	ASSISTANT COUNTY ATTORNEY	\$145,043.00	\$9,907.80	\$137,759.10	\$7,283.90	\$0.00	\$7,283.90	5.02%
10.410.10002	EMPLOYEE SALARY	\$79,370.00	\$6,146.64	\$78,447.87	\$922.13	\$0.00	\$922.13	1.16%
10.410.10007	E.T. BUY BACK	\$4,200.00	\$0.00	\$1,741.40	\$2,458.60	\$0.00	\$2,458.60	58.54%
10.410.10008	OVERTIME	\$2,500.00	\$220.29	\$3,961.98	(\$1,461.98)	\$0.00	(\$1,461.98)	-58.48%
10.410.11010	FICA	\$23,242.00	\$1,612.49	\$21,945.72	\$1,296.28	\$0.00	\$1,296.28	5.58%
10.410.11011	GROUP LIFE INSURANCE	\$130.00	\$9.02	\$109.06	\$20.94	\$0.00	\$20.94	16.11%
10.410.11012	GROUP HEALTH INSURANCE	\$65,610.00	\$5,777.53	\$61,509.13	\$4,100.87	\$0.00	\$4,100.87	6.25%
10.410.11013	RETIREMENT	\$33,693.00	\$1,935.39	\$26,202.53	\$7,490.47	\$0.00	\$7,490.47	22.23%
10.410.11014	WORKERS COMPENSATION	\$1,842.00	\$0.00	\$1,829.75	\$12.25	\$0.00	\$12.25	0.67%
10.410.11015	UNEMPLOYMENT COMP INSURANCE	\$303.00	\$0.00	\$303.00	\$0.00	\$0.00	\$0.00	0.00%
10.410.11016	DENTAL INSURANCE	\$3,990.00	\$347.11	\$3,750.50	\$239.50	\$0.00	\$239.50	6.00%
10.410.11017	EDUCATION AND TRAINING	\$3,500.00	\$1,447.00	\$2,230.00	\$1,270.00	\$0.00	\$1,270.00	36.29%
10.410.11019	TRAVEL EXPENSE	\$5,000.00	\$1,349.21	\$3,640.59	\$1,359.41	\$0.00	\$1,359.41	27.19%
10.410.12029	CONTRACT SERVICES	\$15,400.00	\$1,584.54	\$19,175.76	(\$3,775.76)	\$0.00	(\$3,775.76)	-24.52%
10.410.13036	OFFICE SUPPLIES	\$6,200.00	\$678.62	\$4,937.67	\$1,262.33	\$0.00	\$1,262.33	20.36%
10.410.13037	DUES, LICENSES & SUBSCRIPTIONS	\$14,925.00	\$3,021.65	\$13,441.74	\$1,483.26	\$0.00	\$1,483.26	9.94%
10.410.13038	POSTAGE	\$1,500.00	\$48.40	\$961.58	\$538.42	\$0.00	\$538.42	35.89%
10.410.14045	EVIDENCE STORAGE	\$1,500.00	\$0.00	\$741.00	\$759.00	\$0.00	\$759.00	50.60%
10.410.14046	EXTRADITION COSTS	\$15,000.00	\$61.34	\$7,823.23	\$7,176.77	\$0.00	\$7,176.77	47.85%
10.410.14047	EXPERT WITNESS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.410.14048	INVESTIGATION	\$2,500.00	\$51.00	\$1,248.23	\$1,251.77	\$0.00	\$1,251.77	50.07%
10.410.14049	DEPOSITION AND TRANSCRIPTS	\$2,000.00	\$11.00	\$35.42	\$1,964.58	\$0.00	\$1,964.58	98.23%
10.410.16068	TELEPHONE/INTERNET	\$7,200.00	\$1,144.46	\$7,078.45	\$121.55	\$0.00	\$121.55	1.69%
10.410.19082	GENERAL MAINTENANCE & REPAIRS	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: COUNTY ATTORNEY - 410	\$510,346.00	\$41,271.79	\$473,158.37	\$37,187.63	\$0.00	\$37,187.63	7.29%
10.411.10001	EMPLOYEE SALARY	\$46,295.00	\$3,561.16	\$44,691.86	\$1,603.14	\$0.00	\$1,603.14	3.46%
10.411.10007	E.T. BUY BACK	\$891.00	\$0.00	\$890.40	\$0.60	\$0.00	\$0.60	0.07%
10.411.11010	FICA	\$3,610.00	\$265.99	\$3,411.13	\$198.87	\$0.00	\$198.87	5.51%
10.411.11011	GROUP LIFE INSURANCE	\$22.00	\$1.64	\$20.58	\$1.42	\$0.00	\$1.42	6.45%
10.411.11012	GROUP HEALTH INSURANCE	\$9,278.00	\$757.54	\$8,928.30	\$349.70	\$0.00	\$349.70	3.77%
10.411.11013	RETIREMENT	\$5,235.00	\$313.38	\$4,056.13	\$1,178.87	\$0.00	\$1,178.87	22.52%
10.411.11014	WORKERS COMPENSATION	\$201.00	\$0.00	\$199.64	\$1.36	\$0.00	\$1.36	0.68%
10.411.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	0.00%
10.411.11016	DENTAL INSURANCE	\$462.00	\$39.26	\$446.07	\$15.93	\$0.00	\$15.93	3.45%
10.411.11017	EDUCATION AND TRAINING	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%

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## Sullivan County

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From Date: 6/1/2012

To Date: 6/30/2012

## A. Monthly Expense Delegates Report

Fiscal Year: 2011-2012

☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.411.11019	TRAVEL EXPENSE	\$400.00	\$0.00	\$67.54	\$332.46	\$0.00	\$332.46	83.12%
10.411.12029	CONTRACT SERVICES	\$500.00	\$170.96	\$245.96	\$254.04	\$0.00	\$254.04	50.81%
10.411.12030	EQUIPMENT RENTAL	\$75.00	\$0.00	\$29.25	\$45.75	\$0.00	\$45.75	61.00%
10.411.13036	OFFICE SUPPLIES	\$1,000.00	\$0.00	\$867.94	\$132.06	\$0.00	\$132.06	13.21%
10.411.13037	DUES, LICENSES & SUBSCRIPTIONS	\$300.00	\$0.00	\$177.79	\$122.21	\$0.00	\$122.21	40.74%
10.411.13038	POSTAGE	\$500.00	\$17.55	\$239.37	\$260.63	\$0.00	\$260.63	52.13%
10.411.16068	TELEPHONE/INTERNET	\$900.00	\$143.72	\$851.62	\$48.38	\$0.00	\$48.38	5.38%
	Dept: VICTIM/WITNESS PROGRAM - 411	\$71,215.00	\$5,271.20	\$65,169.58	\$6,045.42	\$0.00	\$6,045.42	8.49%
10.440.10000	ELECTED OFFICIAL SALARY	\$62,792.00	\$4,830.10	\$61,017.75	\$1,774.25	\$0.00	\$1,774.25	2.83%
10.440.10001	SALARIES-DEPUTIES	\$264,644.00	\$25,581.19	\$251,793.79	\$12,850.21	\$0.00	\$12,850.21	4.86%
10.440.10002	SALARIES-OFFICE STAFF	\$48,585.00	\$3,320.00	\$43,105.98	\$5,479.02	\$0.00	\$5,479.02	11.28%
10.440.10006	ON CALL	\$5,475.00	\$420.00	\$5,061.00	\$414.00	\$0.00	\$414.00	7.56%
10.440.10007	E.T. BUY BACK	\$3,787.00	\$0.00	\$2,357.00	\$1,410.00	\$0.00	\$1,410.00	37.43%
10.440.10008	OVERTIME	\$7,281.00	\$662.66	\$13,178.60	(\$5,897.60)	\$0.00	(\$5,897.60)	-81.00%
10.440.11010	FICA	\$16,123.00	\$1,519.18	\$14,234.13	\$1,888.87	\$0.00	\$1,888.87	11.72%
10.440.11011	GROUP LIFE INSURANCE	\$110.00	\$7.89	\$91.73	\$18.27	\$0.00	\$18.27	16.61%
10.440.11012	GROUP HEALTH INSURANCE	\$62,439.00	\$4,972.72	\$58,769.15	\$3,669.85	\$0.00	\$3,669.85	5.88%
10.440.11013	RETIREMENT	\$33,737.00	\$2,938.48	\$37,054.56	(\$3,317.56)	\$0.00	(\$3,317.56)	-9.83%
10.440.11014	WORKERS COMPENSATION	\$10,183.00	\$0.00	\$10,230.68	(\$47.68)	\$0.00	(\$47.68)	-0.47%
10.440.11015	UNEMPLOYMENT COMP INSURANCE	\$462.00	\$0.00	\$462.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.11016	DENTAL INSURANCE	\$2,686.00	\$163.67	\$1,849.52	\$836.48	\$0.00	\$836.48	31.14%
10.440.11017	EDUCATION AND TRAINING	\$2,000.00	\$458.27	\$1,726.89	\$273.11	\$0.00	\$273.11	13.66%
10.440.11018	EXPENSE ACCOUNT	\$1,000.00	\$78.42	\$588.76	\$411.24	\$0.00	\$411.24	41.12%
10.440.12029	CONTRACT SERVICES	\$10,587.00	\$3,312.66	\$7,427.60	\$3,159.40	\$0.00	\$3,159.40	29.84%
10.440.13031	UNIFORMS	\$1,000.00	\$18.00	\$1,000.25	(\$0.25)	\$0.00	(\$0.25)	-0.03%
10.440.13032	GENERAL SUPPLIES	\$1,000.00	\$330.96	\$790.91	\$209.09	\$0.00	\$209.09	20.91%
10.440.13036	OFFICE SUPPLIES	\$1,500.00	\$34.99	\$1,428.64	\$71.36	\$0.00	\$71.36	4.76%
10.440.13037	DUES, LICENSES AND SUBSCRIPTIO	\$800.00	\$0.00	\$671.00	\$129.00	\$0.00	\$129.00	16.13%
10.440.13038	POSTAGE	\$1,500.00	\$101.35	\$1,355.06	\$144.94	\$0.00	\$144.94	9.66%
10.440.13039	SECURITY SUPPLIES	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.16067	COMMUNICATION LINE	\$4,500.00	\$1,125.00	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.16068	TELEPHONE/INTERNET	\$5,700.00	\$1,037.59	\$5,610.37	\$89.63	\$0.00	\$89.63	1.57%
10.440.16069	GASOLINE	\$24,832.00	\$1,179.45	\$24,832.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.19082	GENERAL MAINTENANCE & REPAIRS	\$24,832.00	\$1,179.45	\$24,832.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.19083	RADIO MAINTENANCE & REPAIRS	\$1,800.00	\$0.00	\$1,796.43	\$3.57	\$0.00	\$3.57	0.20%
10.440.19084	VEHICLE REPAIR	\$5,775.00	\$3,290.58	\$5,774.56	\$0.44	\$0.00	\$0.44	0.01%
10.440.20091	PRINCIPAL PAYMENT	\$5,500.00	\$47.90	\$5,547.90	(\$47.90)	\$0.00	(\$47.90)	-0.87%
10.440.22093	INSURANCE	\$39,087.00	\$0.00	\$37,753.41	\$1,333.59	\$0.00	\$1,333.59	3.41%
	Dept: SHERIFF'S OFFICE - 440	\$2,965.00	\$0.00	\$2,965.00	\$0.00	\$0.00	\$0.00	0.00%
		\$628,330.00	\$55,431.06	\$603,474.67	\$24,855.33	\$0.00	\$24,855.33	3.96%
10.443.10001	ATTENDANCE AT COURT	\$40,320.00	\$3,960.00	\$45,232.00	(\$4,912.00)	\$0.00	(\$4,912.00)	-12.18%
10.443.10008	OVERTIME	\$0.00	\$0.00	\$960.00	(\$960.00)	\$0.00	(\$960.00)	0.00%
10.443.11010	FICA	\$3,084.00	\$302.94	\$3,533.68	(\$449.68)	\$0.00	(\$449.68)	-14.58%
10.443.11014	WORKERS COMPENSATION	\$1,395.00	\$0.00	\$1,377.95	\$17.05	\$0.00	\$17.05	1.22%
10.443.11015	UNEMPLOYMENT COMP INSURANCE	\$92.00	\$0.00	\$92.00	\$0.00	\$0.00	\$0.00	0.00%
10.443.22093	INSURANCE	\$2,235.00	\$0.00	\$2,235.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: DEPUTY SHERIFFS BAILIFFS - 443	\$47,126.00	\$4,262.94	\$53,430.63	(\$6,304.63)	\$0.00	(\$6,304.63)	-13.38%
10.450.11019	TRAVEL EXPENSE	\$2,000.00	\$193.15	\$1,158.93	\$841.07	\$0.00	\$841.07	42.05%
10.450.12027	VIEWS	\$7,000.00	\$1,245.00	\$6,785.00	\$215.00	\$0.00	\$215.00	3.07%
	Dept: MEDICAL REFEREE - 450	\$9,000.00	\$1,438.15	\$7,943.93	\$1,056.07	\$0.00	\$1,056.07	11.73%

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## Sullivan County

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## A. Monthly Expense Delegates Report

From Date: 6/1/2012

To Date: 6/30/2012

Fiscal Year: 2011-2012

☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
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10.460.10001	EMPLOYEE SALARY	\$33,035.00	\$2,557.11	\$32,309.40	\$725.60	\$0.00	\$725.60	2.20%
10.460.10007	E.T. BUY BACK	\$624.00	\$0.00	\$623.60	\$0.40	\$0.00	\$0.40	0.06%
10.460.10008	OVERTIME/VAC. COVERAGE	\$100.00	\$11.70	\$158.45	(\$58.45)	\$0.00	(\$58.45)	-58.45%
10.460.11010	FICA	\$2,583.00	\$190.08	\$2,458.90	\$124.10	\$0.00	\$124.10	4.80%
10.460.11011	GROUP LIFE INSURANCE	\$22.00	\$1.64	\$20.58	\$1.42	\$0.00	\$1.42	6.45%
10.460.11012	GROUP HEALTH INSURANCE	\$9,278.00	\$757.54	\$8,535.49	\$742.51	\$0.00	\$742.51	8.00%
10.460.11013	RETIREMENT	\$3,744.00	\$228.06	\$2,951.22	\$792.78	\$0.00	\$792.78	21.17%
10.460.11014	WORKERS COMPENSATION	\$1,258.00	\$0.00	\$1,249.64	\$8.36	\$0.00	\$8.36	0.66%
10.460.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	0.00%
10.460.11016	DENTAL INSURANCE	\$462.00	\$39.26	\$446.07	\$15.93	\$0.00	\$15.93	3.45%
10.460.12022	TOWN SHARE OF COURT HOUSE REN	\$36,100.00	\$0.00	\$36,100.00	\$0.00	\$0.00	\$0.00	0.00%
10.460.12029	CONTRACT SERVICES	\$9,956.00	\$397.66	\$8,247.07	\$1,708.93	\$0.00	\$1,708.93	17.16%
10.460.13032	GENERAL SUPPLIES	\$1,000.00	\$0.00	\$257.57	\$742.43	\$0.00	\$742.43	74.24%
10.460.13033	CLEANING SUPPLIES	\$1,000.00	\$0.00	\$1,133.89	(\$133.89)	\$0.00	(\$133.89)	-13.39%
10.460.16061	ELECTRICITY	\$3,500.00	\$493.64	\$2,986.40	\$513.60	\$0.00	\$513.60	14.67%
10.460.16062	PROPANE	\$3,750.00	\$0.00	\$3,688.43	\$61.57	\$0.00	\$61.57	1.64%
10.460.16063	WATER	\$835.00	\$0.00	\$532.98	\$302.02	\$0.00	\$302.02	36.17%
10.460.16064	SEWER	\$1,400.00	\$0.00	\$763.42	\$636.58	\$0.00	\$636.58	45.47%
10.460.16068	TELEPHONE/INTERNET	\$0.00	\$0.00	\$102.68	(\$102.68)	\$0.00	(\$102.68)	0.00%
10.460.19082	GENERAL MAINTENANCE & REPAIRS	\$7,820.00	\$2,790.69	\$8,330.84	(\$510.84)	\$0.00	(\$510.84)	-6.53%
10.460.21097	EQUIPMENT	\$4,750.00	\$0.00	\$0.00	\$4,750.00	\$0.00	\$4,750.00	100.00%
	Dept: COURT HOUSE - 460	\$121,263.00	\$7,465.38	\$110,942.63	\$10,320.37	\$0.00	\$10,320.37	8.51%
10.475.10001	EMPLOYEE SALARIES	\$74,664.00	\$5,481.59	\$70,958.17	\$3,705.83	\$0.00	\$3,705.83	4.96%
10.475.10008	OVERTIME	\$250.00	\$6.44	\$23.70	\$226.30	\$0.00	\$226.30	90.52%
10.475.11010	FICA	\$5,757.00	\$396.95	\$5,162.69	\$594.31	\$0.00	\$594.31	10.32%
10.475.11011	GROUP LIFE INSURANCE	\$43.00	\$3.28	\$41.08	\$1.92	\$0.00	\$1.92	4.47%
10.475.11012	GROUP HEALTH INSURANCE	\$17,202.00	\$1,405.56	\$16,458.84	\$743.16	\$0.00	\$743.16	4.32%
10.475.11013	RETIREMENT	\$7,893.00	\$465.34	\$6,147.68	\$1,745.32	\$0.00	\$1,745.32	22.11%
10.475.11014	WORKERS COMPENSATION	\$201.00	\$0.00	\$199.64	\$1.36	\$0.00	\$1.36	0.68%
10.475.11015	UNEMPLOYMENT COMP INSURANCE	\$138.00	\$0.00	\$138.00	\$0.00	\$0.00	\$0.00	0.00%
10.475.11016	DENTAL INSURANCE	\$1,500.00	\$129.60	\$1,477.77	\$22.23	\$0.00	\$22.23	1.48%
10.475.11017	EDUCATION AND TRAINING	\$300.00	\$0.00	\$179.00	\$121.00	\$0.00	\$121.00	40.33%
10.475.11018	EXPENSE ACCOUNT	\$0.00	\$0.00	\$4,009.71	(\$4,009.71)	\$0.00	(\$4,009.71)	0.00%
10.475.11019	TRAVEL	\$14,040.00	\$2,645.52	\$11,216.65	\$2,823.35	\$0.00	\$2,823.35	20.11%
10.475.12029	CONTRACT SERVICES	\$84,281.00	\$5,809.81	\$70,229.89	\$14,051.11	\$0.00	\$14,051.11	16.67%
10.475.12031	ADVERTISING & PUBLIC RELATIONS	\$1,750.00	\$0.00	\$31.00	\$1,719.00	\$0.00	\$1,719.00	98.23%
10.475.13032	GENERAL SUPPLIES	\$2,845.00	\$1,939.61	\$3,512.60	(\$667.60)	\$0.00	(\$667.60)	-23.47%
10.475.13036	OFFICE SUPPLIES	\$3,825.00	\$1,181.43	\$4,104.94	(\$279.94)	\$0.00	(\$279.94)	-7.32%
10.475.13037	DUES, LICENSES & SUBSCRIPTIONS	\$360.00	\$0.00	\$358.51	\$1.49	\$0.00	\$1.49	0.41%
10.475.13038	POSTAGE	\$3,300.00	\$0.00	\$3,093.23	\$206.77	\$0.00	\$206.77	6.27%
10.475.16061	ELECTRICITY	\$3,300.00	\$0.00	\$2,193.38	\$306.62	\$0.00	\$306.62	12.26%
10.475.16063	WATER	\$2,500.00	\$0.00	\$472.52	(\$72.52)	\$0.00	(\$72.52)	-18.13%
10.475.16064	SEWER	\$400.00	\$0.00	\$121.03	\$53.97	\$0.00	\$53.97	30.84%
10.475.16065	FUEL OIL	\$175.00	\$0.00	\$6,954.27	(\$954.27)	\$0.00	(\$954.27)	-15.90%
10.475.16068	TELEPHONE/INTERNET	\$6,000.00	\$0.00	\$3,196.89	(\$1,196.89)	\$0.00	(\$1,196.89)	-59.84%
10.475.19082	GENERAL MAINTENANCE & REPAIRS	\$2,000.00	\$501.82	\$772.85	\$1,727.15	\$0.00	\$1,727.15	69.09%
10.475.21097	EQUIPMENT	\$2,500.00	\$0.00	\$4,700.25	(\$1,700.25)	\$0.00	(\$1,700.25)	-56.68%
10.475.22093	INSURANCE	\$3,000.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: COOPERATIVE EXTENSION SERVICE - 475	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
		\$235,024.00	\$20,246.65	\$215,854.29	\$19,169.71	\$0.00	\$19,169.71	8.16%

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# Sullivan County

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## A. Monthly Expense Delegates Report

From Date: 6/1/2012

To Date: 6/30/2012

Fiscal Year: 2011-2012

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.480.21096	SCHC BLDG ADDITION CAPITAL	\$0.00	\$159.18	\$2,968.22	(\$2,968.22)	\$0.00	(\$2,968.22)	0.00%
10.480.21097	SCHC CAPITAL	\$0.00	\$0.00	\$131.96	(\$131.96)	\$0.00	(\$131.96)	0.00%
	Dept: SCHC CAPITAL - 480	\$0.00	\$159.18	\$3,100.18	(\$3,100.18)	\$0.00	(\$3,100.18)	0.00%
10.481.21096	DOC BLDG ADDITION CAPITAL	\$6,000.00	\$0.00	\$5,200.00	\$800.00	\$0.00	\$800.00	13.33%
	Dept: DOC CAPITAL - 481	\$6,000.00	\$0.00	\$5,200.00	\$800.00	\$0.00	\$800.00	13.33%
10.484.21096	UNITY COMPLEX BLDG ADD CAPITAL	\$285,000.00	\$25,150.00	\$34,808.08	\$250,191.92	\$0.00	\$250,191.92	87.79%
10.484.21097	UNITY COMPLEX CAPITAL	\$10,000.00	\$0.00	\$11,375.00	(\$1,375.00)	\$0.00	(\$1,375.00)	-13.75%
	Dept: UNITY COMPLEX CAPITAL - 484	\$295,000.00	\$25,150.00	\$46,183.08	\$248,816.92	\$0.00	\$248,816.92	84.34%
10.490.10001	EMPLOYEE SALARY	\$32,050.00	\$2,328.53	\$28,983.01	\$3,066.99	\$0.00	\$3,066.99	9.57%
10.490.10007	E.T. BUY BACK	\$958.00	\$0.00	\$948.00	\$10.00	\$0.00	\$10.00	1.04%
10.490.11010	FICA	\$2,549.00	\$172.15	\$2,218.64	\$330.36	\$0.00	\$330.36	12.96%
10.490.11014	WORKERS COMPENSATION	\$182.00	\$0.00	\$180.78	\$1.22	\$0.00	\$1.22	0.67%
10.490.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	0.00%
10.490.11018	EXPENSE ACCOUNT	\$500.00	\$0.00	\$175.92	\$324.08	\$0.00	\$324.08	64.82%
10.490.12029	CONTRACT SERVICES	\$1,500.00	\$0.00	\$629.95	\$870.05	\$0.00	\$870.05	58.00%
10.490.13036	OFFICE SUPPLIES	\$100.00	\$0.00	\$69.98	\$30.02	\$0.00	\$30.02	30.02%
10.490.13037	DUES, LICENSES & SUBSCRIPTIONS	\$80.00	\$0.00	\$74.89	\$5.11	\$0.00	\$5.11	6.39%
10.490.13038	POSTAGE	\$100.00	\$3.20	\$21.20	\$78.80	\$0.00	\$78.80	78.80%
10.490.15052	HCBC-INC.	\$1,922,028.00	\$271,080.31	\$1,536,163.52	\$385,864.48	\$0.00	\$385,864.48	20.08%
10.490.15056	INTERMEDIATE NURSING CARE	\$3,146,874.00	\$644,225.69	\$3,393,583.68	(\$246,709.68)	\$0.00	(\$246,709.68)	-7.84%
10.490.15080	RDS SUBSIDY REIMBURSEMENT	\$0.00	\$0.00	\$1,085.95	(\$1,085.95)	\$0.00	(\$1,085.95)	0.00%
10.490.16068	TELEPHONE/INTERNET	\$600.00	\$100.00	\$650.00	(\$50.00)	\$0.00	(\$50.00)	-8.33%
	Dept: HUMAN SERVICES - 490	\$5,107,567.00	\$917,909.88	\$4,964,831.52	\$142,735.48	\$0.00	\$142,735.48	2.79%
10.497.12029	CONTRACT SERVICES	\$9,956.00	\$397.68	\$8,247.17	\$1,708.83	\$0.00	\$1,708.83	17.16%
10.497.13032	GENERAL SUPPLIES	\$600.00	\$0.00	\$257.67	\$342.43	\$0.00	\$342.43	57.07%
10.497.13033	CLEANING SUPPLIES	\$1,000.00	\$0.00	\$1,133.89	(\$133.89)	\$0.00	(\$133.89)	-13.39%
10.497.16061	ELECTRICITY	\$34,140.00	\$4,740.62	\$30,369.22	\$3,770.78	\$0.00	\$3,770.78	11.05%
10.497.16062	PROPANE	\$4,000.00	\$0.00	\$3,688.36	\$311.64	\$0.00	\$311.64	7.79%
10.497.16063	WATER	\$1,325.00	\$81.05	\$1,354.07	(\$29.07)	\$0.00	(\$29.07)	-2.19%
10.497.16064	SEWER	\$1,200.00	\$0.00	\$1,238.23	(\$38.23)	\$0.00	(\$38.23)	-3.19%
10.497.19082	GENERAL MAINTENANCE & REPAIRS	\$7,500.00	\$2,790.68	\$8,341.58	(\$841.58)	\$0.00	(\$841.58)	-11.22%
10.497.21097	EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.497.22093	INSURANCE	\$22,282.00	\$0.00	\$17,449.00	\$4,833.00	\$0.00	\$4,833.00	21.69%
	Dept: WOODHULL COUNTY COMPLEX - 497	\$82,503.00	\$8,010.03	\$72,079.09	\$10,423.91	\$0.00	\$10,423.91	12.63%
10.520.10001	SALARIES	\$135,854.00	\$10,462.94	\$132,010.00	\$3,844.00	\$0.00	\$3,844.00	2.83%
10.520.10007	ET BUY BACK	\$2,592.00	\$0.00	\$2,566.00	\$26.00	\$0.00	\$26.00	1.00%
10.520.10008	OVERTIME	\$515.00	\$36.56	\$73.11	\$441.89	\$0.00	\$441.89	85.80%
10.520.11010	FICA	\$10,631.00	\$743.44	\$9,628.07	\$1,002.93	\$0.00	\$1,002.93	9.43%
10.520.11011	GROUP LIFE INSURANCE	\$65.00	\$4.92	\$61.75	\$3.25	\$0.00	\$3.25	5.00%
10.520.11012	GROUP HEALTH INSURANCE	\$39,613.00	\$3,223.46	\$36,333.79	\$3,279.21	\$0.00	\$3,279.21	8.28%
10.520.11013	RETIREMENT	\$15,411.00	\$906.35	\$11,805.25	\$3,605.75	\$0.00	\$3,605.75	23.40%
10.520.11014	WORKERS COMPENSATION	\$359.00	\$0.00	\$358.61	\$2.39	\$0.00	\$2.39	0.67%
10.520.11015	UNEMPLOYMENT COMP INSURANCE	\$138.00	\$0.00	\$138.00	\$0.00	\$0.00	\$0.00	0.00%
10.520.11016	DENTAL INSURANCE	\$2,681.00	\$235.26	\$2,593.61	\$87.39	\$0.00	\$87.39	3.26%
10.520.11017	EDUCATION & TRAINING	\$4,000.00	\$0.00	\$2,877.25	\$1,122.75	\$0.00	\$1,122.75	28.07%
10.520.11019	TRAVEL EXPENSE	\$1,750.00	\$0.00	\$389.11	\$1,360.89	\$0.00	\$1,360.89	77.77%
10.520.12020	LEGAL EXPENSES	\$5,000.00	\$0.00	\$200.00	\$4,800.00	\$0.00	\$4,800.00	96.00%

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## Sullivan County

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## A. Monthly Expense Delegates Report

From Date: 6/1/2012

To Date: 6/30/2012

Fiscal Year: 2011-2012

☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.520.12026	EMPLOYEE APPRECIATION	\$2,000.00	\$0.00	\$7,309.00	(\$5,309.00)	\$0.00	(\$5,309.00)	-265.45%
10.520.12029	CONTRACT SERVICES	\$33,650.00	\$2,952.00	\$30,038.56	\$3,611.44	\$0.00	\$3,611.44	10.73%
10.520.12031	ADVERTISING & PUBLIC RELATIONS	\$27,500.00	\$3,347.80	\$23,995.86	\$3,504.14	\$0.00	\$3,504.14	12.74%
10.520.13036	OFFICE SUPPLIES	\$4,500.00	\$529.52	\$3,468.74	\$1,031.26	\$0.00	\$1,031.26	22.92%
10.520.13037	DUES, LICENSES & SUBSCRIPTIONS	\$230.00	\$0.00	\$70.00	\$160.00	\$0.00	\$160.00	69.57%
10.520.19082	GENERAL MAINTENANCE	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	Dept: HUMAN RESOURCES - 520	\$286,739.00	\$22,442.25	\$263,914.71	\$22,824.29	\$0.00	\$22,824.29	7.96%
10.600.10001	EMPLOYEE SALARIES	\$1,732,462.00	\$142,607.54	\$1,575,467.18	\$156,994.82	\$0.00	\$156,994.82	9.06%
10.600.10007	E.T. BUY BACK	\$18,500.00	\$0.00	\$9,781.12	\$8,718.88	\$0.00	\$8,718.88	47.13%
10.600.10008	OVERTIME	\$30,000.00	\$3,002.84	\$48,669.31	(\$18,669.31)	\$0.00	(\$18,669.31)	-62.23%
10.600.11010	FICA	\$49,028.00	\$3,645.33	\$44,062.16	\$4,965.84	\$0.00	\$4,965.84	10.13%
10.600.11011	GROUP LIFE INSURANCE	\$880.00	\$63.96	\$710.78	\$169.22	\$0.00	\$169.22	19.23%
10.600.11012	GROUP HEALTH INSURANCE	\$560,673.00	\$34,794.14	\$390,950.18	\$169,722.82	\$0.00	\$169,722.82	30.27%
10.600.11013	RETIREMENT	\$249,718.00	\$22,354.06	\$265,327.92	(\$15,609.92)	\$0.00	(\$15,609.92)	-6.25%
10.600.11014	WORKERS COMPENSATION	\$61,092.00	\$0.00	\$60,685.26	\$406.74	\$0.00	\$406.74	0.67%
10.600.11015	UNEMPLOYMENT COMP INSURANCE	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.11016	DENTAL INSURANCE	\$26,890.00	\$2,267.45	\$21,622.64	\$5,267.36	\$0.00	\$5,267.36	19.59%
10.600.11017	EDUCATION AND CONFERENCES	\$16,800.00	\$3,227.36	\$12,631.93	\$3,968.07	\$0.00	\$3,968.07	23.90%
10.600.11019	TRAVEL EXPENSE	\$8,800.00	\$1,511.98	\$8,870.10	(\$70.10)	\$0.00	(\$70.10)	-0.80%
10.600.12029	CONTRACT SERVICES	\$31,200.00	\$4,422.22	\$50,099.30	(\$18,899.30)	\$0.00	(\$18,899.30)	-60.57%
10.600.13031	UNIFORMS	\$18,000.00	\$2,183.71	\$18,112.93	(\$112.93)	\$0.00	(\$112.93)	-0.63%
10.600.13032	GENERAL SUPPLIES	\$15,000.00	\$212.05	\$15,460.92	(\$460.92)	\$0.00	(\$460.92)	-3.07%
10.600.13033	CLEANING SUPPLIES	\$11,000.00	\$2,204.58	\$11,262.03	(\$262.03)	\$0.00	(\$262.03)	-2.38%
10.600.13036	OFFICE SUPPLIES	\$17,760.00	\$943.46	\$15,598.85	\$2,161.15	\$0.00	\$2,161.15	12.17%
10.600.13037	DUES, LICENSES AND SUBSCRIPTIO	\$4,141.00	\$870.00	\$1,787.90	\$2,353.10	\$0.00	\$2,353.10	56.82%
10.600.13038	POSTAGE	\$2,200.00	\$925.06	\$2,102.59	\$97.41	\$0.00	\$97.41	4.43%
10.600.13039	SECURITY SUPPLIES	\$16,000.00	\$5,565.79	\$17,001.00	(\$1,001.00)	\$0.00	(\$1,001.00)	-6.26%
10.600.14041	CLOTHING: INMATE	\$17,000.00	\$7,871.92	\$15,062.58	\$1,937.42	\$0.00	\$1,937.42	11.40%
10.600.14042	FOOD	\$339,164.00	\$28,263.63	\$339,164.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.14052	MEDICAL EXPENSES	\$180,500.00	\$25,497.85	\$178,355.06	\$2,144.94	\$0.00	\$2,144.94	1.19%
10.600.16061	ELECTRICITY	\$55,000.00	\$3,735.30	\$40,507.20	\$14,492.80	\$0.00	\$14,492.80	26.35%
10.600.16065	FUEL OIL	\$154,142.00	\$17,339.19	\$154,290.66	(\$148.66)	\$0.00	(\$148.66)	-0.10%
10.600.16068	TELEPHONE/INTERNET	\$9,500.00	\$3,018.28	\$12,020.34	(\$2,520.34)	\$0.00	(\$2,520.34)	-26.53%
10.600.16069	GASOLINE	\$9,000.00	\$1,696.93	\$10,909.45	(\$1,909.45)	\$0.00	(\$1,909.45)	-21.22%
10.600.18080	CARE OF GROUNDS	\$3,000.00	\$40.00	\$2,951.77	\$48.23	\$0.00	\$48.23	1.61%
10.600.19080	SEWER COSTS	\$13,250.00	\$2,424.78	\$15,831.17	(\$2,581.17)	\$0.00	(\$2,581.17)	-19.48%
10.600.19082	GENERAL MAINTENANCE & REPAIRS	\$29,000.00	\$6,855.00	\$85,273.42	(\$56,273.42)	\$0.00	(\$56,273.42)	-194.05%
10.600.19084	VEHICLE REPAIR	\$7,000.00	\$2,012.11	\$6,904.73	\$95.27	\$0.00	\$95.27	1.36%
10.600.21097	EQUIPMENT	\$0.00	\$0.00	\$29.96	(\$29.96)	\$0.00	(\$29.96)	0.00%
10.600.22093	INSURANCE	\$24,500.00	\$0.00	\$24,500.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.22094	INMATE COMMISSION EXPENSE	\$35,000.00	\$9,219.81	\$19,815.44	\$15,184.56	\$0.00	\$15,184.56	43.38%
	Dept: DEPARTMENT OF CORRECTION - 600	\$3,766,000.00	\$338,776.33	\$3,495,819.88	\$270,180.12	\$0.00	\$270,180.12	7.17%
10.700.17073	MISCELLANEOUS COUNTY EXPENSE	\$0.00	(\$1,245.65)	\$586.07	(\$586.07)	\$0.00	(\$586.07)	0.00%
10.700.19082	GENERAL MAINTENANCE & REPAIRS	\$15,000.00	\$512.50	\$14,132.85	\$867.15	\$0.00	\$867.15	5.78%
10.700.21096	BLDG ADDITION & MAJOR RENOVATI	\$0.00	\$0.00	(\$7,730.00)	\$7,730.00	\$0.00	\$7,730.00	0.00%
	Dept: FACILITIES - 700	\$15,000.00	(\$733.15)	\$6,988.92	\$8,011.08	\$0.00	\$8,011.08	53.41%
10.861.15055	LAKE SUNAPEE MEDIATION	\$7,500.00	\$1,875.00	\$7,500.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15056	COMMUNITY ALLIANCE FAMILY SERV	\$23,250.00	\$5,812.50	\$23,250.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15059	WEST CENTRAL BEHAVIORAL SERVIC	\$10,000.00	\$2,500.00	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%

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## Sullivan County

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## A. Monthly Expense Delegates Report

From Date: 6/1/2012

To Date: 6/30/2012

Fiscal Year: 2011-2012

☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.861.15062	COMMUNITY TRANSPORTATION	\$30,000.00	\$7,500.00	\$30,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15063	HIS HELPING HANDS	\$4,000.00	\$1,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15064	TURNING POINTS	\$55,000.00	\$13,750.00	\$55,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15065	SOUP KITCHEN/FOOD PANTRY	\$10,000.00	\$2,500.00	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15070	ROAD TO INDEPENDENCE	\$3,000.00	\$750.00	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15072	GOOD BEGINNINGS OF SULL.CTY	\$25,000.00	\$6,250.00	\$25,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15076	RSVP & THE VOLUNTEER CENTER	\$1,878.00	\$1,878.00	\$1,878.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: COUNTY GRANTS - 861	\$169,628.00	\$43,815.50	\$169,628.00				
10.900.20092	INTEREST ON REV. ANTICIPATION	\$12,500.00	\$0.00	\$314.38	\$12,185.62	\$0.00	\$12,185.62	97.48%
	Dept: INTEREST NOTES - 900	\$12,500.00	\$0.00	\$314.38	\$12,185.62	\$0.00	\$12,185.62	97.48%
10.910.20090	INTEREST ON LONG TERM NOTES	\$1,382.00	\$0.00	\$1,379.09	\$2.91	\$0.00	\$2.91	0.21%
10.910.20091	PRINCIPAL ON LONG TERM NOTES	\$36,260.00	\$0.00	\$36,256.50	\$3.50	\$0.00	\$3.50	0.01%
	Dept: INTEREST PAYMENT - 910	\$37,642.00	\$0.00	\$37,635.59	\$6.41	\$0.00	\$6.41	0.02%
10.970.20090	INTEREST ON BONDED DEBT	\$203,650.00	\$0.00	\$203,650.00	\$0.00	\$0.00	\$0.00	0.00%
10.970.20091	PRINCIPAL ON BONDED DEBT	\$660,000.00	\$0.00	\$660,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: BONDED DEBT - 970	\$863,650.00	\$0.00	\$863,650.00	\$0.00	\$0.00	\$0.00	0.00%
10.980.12031	DELEGATION: ADVERTISING	\$500.00	\$117.00	\$117.00	\$383.00	\$0.00	\$383.00	76.60%
10.980.17076	DELEGATION EXPENSES	\$3,000.00	\$235.03	\$1,151.96	\$1,848.04	\$0.00	\$1,848.04	61.60%
	Dept: DELEGATION EXPENSES - 980	\$3,500.00	\$352.03	\$1,268.96	\$2,231.04	\$0.00	\$2,231.04	63.74%
10.997.15996	TRANSFER IN ACCOUNTING/ADMIN	(\$218,232.00)	(\$54,558.00)	(\$218,232.00)	\$0.00	\$0.00	\$0.00	0.00%
10.997.15997	TRANSFER IN HR/PAYROLL	(\$148,530.00)	(\$37,132.50)	(\$148,530.00)	\$0.00	\$0.00	\$0.00	0.00%
	Dept: TRANSFER OUT - 997	(\$366,762.00)	(\$91,690.50)	(\$366,762.00)	\$0.00	\$0.00	\$0.00	0.00%
	Fund: GENERAL FUND - 10	\$12,410,084.00	\$1,549,294.46	\$11,631,848.19	\$778,235.81	\$0.00	\$778,235.81	6.27%
22.420.10000	ELECTED OFFICAL SALARY	\$52,492.00	\$4,037.86	\$50,675.14	\$1,816.86	\$0.00	\$1,816.86	3.46%
22.420.10001	EMPLOYEE SALARIES	\$122,484.00	\$9,233.60	\$116,596.71	\$5,887.29	\$0.00	\$5,887.29	4.81%
22.420.10007	E.T. BUY BACK	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	100.00%
22.420.10008	OVERTIME	\$1,200.00	\$0.00	\$82.90	\$1,117.10	\$0.00	\$1,117.10	93.09%
22.420.11010	FICA	\$13,574.00	\$935.33	\$11,998.07	\$1,575.93	\$0.00	\$1,575.93	11.61%
22.420.11011	GROUP LIFE INSURANCE	\$108.00	\$7.38	\$91.86	\$16.14	\$0.00	\$16.14	14.94%
22.420.11012	GROUP HEALTH INSURANCE	\$53,530.00	\$5,180.19	\$51,901.63	\$1,628.37	\$0.00	\$1,628.37	3.04%
22.420.11013	RETIREMENT	\$19,678.00	\$1,167.89	\$14,752.18	\$4,925.82	\$0.00	\$4,925.82	25.03%
22.420.11014	WORKERS COMPENSATION	\$592.00	\$0.00	\$588.03	\$3.97	\$0.00	\$3.97	0.67%
22.420.11015	UNEMPLOYMENT COMP INSURANCE	\$161.00	\$0.00	\$161.00	\$0.00	\$0.00	\$0.00	0.00%
22.420.11016	DENTAL INSURANCE	\$2,624.00	\$268.61	\$2,558.84	\$65.16	\$0.00	\$65.16	2.48%
22.420.12029	EXPENSE ACCOUNT	\$1,000.00	\$0.00	\$572.80	\$427.20	\$0.00	\$427.20	42.72%
22.420.12030	CONTRACT SERVICES	\$70,220.00	\$0.00	\$67,170.00	\$3,050.00	\$0.00	\$3,050.00	4.34%
22.420.12030	EQUIPMENT RENTAL	\$436.00	\$0.00	\$335.40	\$100.60	\$0.00	\$100.60	23.07%
22.420.13036	OFFICE SUPPLIES	\$2,500.00	\$42.60	\$2,359.26	\$140.74	\$0.00	\$140.74	5.63%
22.420.13037	DUES, LICENSES AND SUBSCRIPTIO	\$800.00	\$98.00	\$711.60	\$88.40	\$0.00	\$88.40	11.05%
22.420.16068	TELEPHONE/INTERNET	\$3,696.00	\$492.43	\$4,048.51	(\$352.51)	\$0.00	(\$352.51)	-9.54%
22.420.19082	GENERAL MAINTENANCE & REPAIRS	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
	Dept: REGISTER OF DEEDS - 420	\$346,645.00	\$21,461.89	\$324,603.93	\$22,041.07	\$0.00	\$22,041.07	6.36%
	Fund: REGISTER OF DEEDS - 22	\$346,645.00	\$21,461.89	\$324,603.93	\$22,041.07	\$0.00	\$22,041.07	6.36%

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## Sullivan County

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## A. Monthly Expense Delegates Report

From Date: 6/1/2012

To Date: 6/30/2012

Fiscal Year: 2011-2012

☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
24.345.10008	OVERTIME	\$1,607.00	\$171.60	\$561.51	\$645.49	\$0.00	\$645.49	40.17%
24.345.11010	FICA	\$24.00	\$2.19	\$13.02	\$10.98	\$0.00	\$10.98	45.75%
24.345.11011	GROUP LIFE/DISABILITY	\$0.00	\$0.06	\$0.34	(\$0.34)	\$0.00	(\$0.34)	0.00%
24.345.11012	GROUP HEALTH INSURANCE	\$0.00	\$64.08	\$243.93	(\$243.93)	\$0.00	(\$243.93)	0.00%
24.345.11013	RETIREMENT	\$267.00	\$34.23	\$191.81	\$75.19	\$0.00	\$75.19	28.16%
24.345.11014	WORKERS COMPENSATION	\$48.00	\$0.00	\$47.69	\$0.31	\$0.00	\$0.31	0.65%
24.345.11016	DENTAL INSURANCE	\$0.00	\$3.72	\$7.59	(\$7.59)	\$0.00	(\$7.59)	0.00%
24.345.17073	MISCELLANEOUS EXPENSES	\$13,054.00	\$2,082.64	\$9,120.81	\$3,933.19	\$0.00	\$3,933.19	30.13%
Dept: ENFORCING UNDERAGE DRINKING LAWS - 345		\$15,000.00	\$2,358.52	\$10,586.70	\$4,413.30	\$0.00	\$4,413.30	29.42%
24.527.10001	OFFICE SALARIES	\$45,698.00	\$0.00	\$22,006.93	\$23,691.07	\$0.00	\$23,691.07	51.84%
24.527.10008	OVERTIME	\$0.00	\$0.00	\$183.07	(\$183.07)	\$0.00	(\$183.07)	0.00%
24.527.11010	FICA	\$3,496.00	\$0.00	\$1,697.50	\$1,798.50	\$0.00	\$1,798.50	51.44%
24.527.11014	WORKERS COMPENSATION	\$1,371.00	\$0.00	\$1,361.88	\$9.12	\$0.00	\$9.12	0.67%
Dept: JAG GRANT - 527		\$50,565.00	\$0.00	\$25,249.38	\$25,315.62	\$0.00	\$25,315.62	50.07%
24.641.10001	SALARY	\$0.00	\$0.00	\$2,758.41	(\$2,758.41)	\$0.00	(\$2,758.41)	0.00%
24.641.12029	CONTRACT SERVICES	\$0.00	\$0.00	\$800.00	(\$800.00)	\$0.00	(\$800.00)	0.00%
Dept: SCJJHRY & FIP 3RD YEAR - 641		\$0.00	\$0.00	\$3,558.41	(\$3,558.41)	\$0.00	(\$3,558.41)	0.00%
24.644.11019	TRAVEL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
24.644.12029	CONTRACT SERVICES	\$59,000.00	\$0.00	\$0.00	\$59,000.00	\$0.00	\$59,000.00	100.00%
24.644.13030	OCCUPANCY	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
24.644.13032	SUPPLIES	\$6,800.00	\$0.00	\$0.00	\$6,800.00	\$0.00	\$6,800.00	100.00%
24.644.16068	TELEPHONE/INTERNET	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
24.644.21097	EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
Dept: JJHRYF - 644		\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00	100.00%
24.645.10001	DEPUTY SHERIFF PAYROLL	\$60,092.00	\$4,636.67	\$52,135.12	\$7,956.88	\$0.00	\$7,956.88	13.24%
24.645.10008	OVERTIME	\$6,000.00	\$0.00	\$641.69	\$5,358.31	\$0.00	\$5,358.31	89.31%
24.645.11010	FICA	\$4,684.00	\$354.70	\$3,996.83	\$687.17	\$0.00	\$687.17	14.67%
24.645.11011	GROUP LIFE/DISABILITY	\$0.00	\$0.00	\$0.03	(\$0.03)	\$0.00	(\$0.03)	0.00%
24.645.11012	GROUP HEALTH INSURANCE	\$0.00	\$0.00	\$8.19	(\$8.19)	\$0.00	(\$8.19)	0.00%
24.645.11013	RETIREMENT	\$999.00	\$0.00	\$129.16	\$869.84	\$0.00	\$869.84	87.07%
24.645.11014	WORKERS COMPENSATION	\$2,477.00	\$0.00	\$2,460.51	\$16.49	\$0.00	\$16.49	0.67%
24.645.11016	DENTAL INSURANCE	\$0.00	\$0.00	\$0.43	(\$0.43)	\$0.00	(\$0.43)	0.00%
24.645.13031	UNIFORMS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
24.645.13032	GENERAL SUPPLIES	\$200.00	\$0.00	\$152.33	\$47.67	\$0.00	\$47.67	23.84%
24.645.13036	OFFICE SUPPLIES	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
24.645.13039	SECURITY SUPPLIES	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
24.645.16069	GASOLINE	\$8,520.00	\$3,992.55	\$4,034.04	\$4,485.96	\$0.00	\$4,485.96	52.65%
24.645.17073	MISCELLANEOUS EXPENSE	\$9,059.00	\$5,182.77	\$15,615.62	(\$6,556.62)	\$0.00	(\$6,556.62)	-72.38%
24.645.19082	GENERAL MAINTENANCE & REPAIRS	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
24.645.19084	VEHICLE REPAIR	\$4,000.00	\$1,955.82	\$6,583.55	(\$2,583.55)	\$0.00	(\$2,583.55)	-64.59%
Dept: OUTSIDE DETAIL - 645		\$97,531.00	\$16,372.51	\$87,257.50	\$10,273.50	\$0.00	\$10,273.50	10.53%
24.646.10008	OVERTIME	\$3,280.00	\$842.64	\$5,200.59	(\$1,920.59)	\$0.00	(\$1,920.59)	-58.55%
24.646.11010	FICA	\$48.00	\$11.76	\$72.01	(\$24.01)	\$0.00	(\$24.01)	-50.02%
24.646.11011	GROUP LIFE/DISABILITY	\$0.00	\$0.25	\$1.73	(\$1.73)	\$0.00	(\$1.73)	0.00%
24.646.11012	GROUP HEALTH INSURANCE	\$0.00	\$72.70	\$386.97	(\$386.97)	\$0.00	(\$386.97)	0.00%
24.646.11013	RETIREMENT	\$545.00	\$168.12	\$1,067.75	(\$522.75)	\$0.00	(\$522.75)	-95.92%
24.646.11014	WORKERS COMPENSATION	\$125.00	\$0.00	\$124.18	\$0.82	\$0.00	\$0.82	0.66%

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## Sullivan County

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From Date: 6/1/2012

To Date: 6/30/2012

## A. Monthly Expense Delegates Report

Fiscal Year: 2011-2012

☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
		\$0.00	\$4.23	\$20.86	(\$20.86)	\$0.00	(\$20.86)	0.00%
24.646.11016	DENTAL INSURANCE	\$402.00	\$0.00	\$0.00	\$402.00	\$0.00	\$402.00	100.00%
24.646.17073	MISCELLANEOUS	\$4,400.00	\$1,099.70	\$6,874.09	(\$2,474.09)	\$0.00	(\$2,474.09)	-56.23%
	Dept: HIGHWAY SAFETY - 646							
		\$55,737.00	\$0.00	\$56,671.04	(\$934.04)	\$0.00	(\$934.04)	-1.68%
24.745.10001	SALARIES-DEPUTY	\$8,000.00	\$284.47	\$8,085.13	(\$85.13)	\$0.00	(\$85.13)	-1.06%
24.745.10008	DRUG TASK FORCE-OVERTIME	\$4,876.00	\$21.77	\$4,923.29	(\$47.29)	\$0.00	(\$47.29)	-0.97%
24.745.11010	FICA	\$68,613.00	\$306.24	\$69,679.46	(\$1,066.46)	\$0.00	(\$1,066.46)	-1.55%
	Dept: DRUG TASK FORCE GRANT - 745							
		\$0.00	\$18,462.39	\$64,544.02	(\$64,544.02)	\$0.00	(\$64,544.02)	0.00%
24.850.12029	CONTRACT SERVICES \$123,450	\$0.00	\$0.00	\$14,967.18	(\$14,967.18)	\$0.00	(\$14,967.18)	0.00%
24.850.21096	BLDG ADD & MAJOR RENOV. \$45,87	\$0.00	\$18,462.39	\$79,511.20	(\$79,511.20)	\$0.00	(\$79,511.20)	0.00%
	Dept: ARRA EECBG - 850							
		\$52,520.00	\$2,568.44	\$51,923.55	\$596.45	\$0.00	\$596.45	1.14%
24.953.10001	REGIONAL NETWORK/CURN COORDIN	\$4,018.00	\$315.32	\$3,957.27	\$60.73	\$0.00	\$60.73	1.51%
24.953.11010	FICA	\$51.00	\$1.64	\$20.58	\$30.42	\$0.00	\$30.42	59.65%
24.953.11011	LIFE INSURANCE	\$5,825.00	\$362.73	\$4,604.29	\$1,220.71	\$0.00	\$1,220.71	20.96%
24.953.11013	RETIREMENT	\$1,325.00	\$0.00	\$1,301.94	\$23.06	\$0.00	\$23.06	1.74%
24.953.11014	WORKERS COMPENSATION	\$22.00	\$0.00	\$22.00	\$0.00	\$0.00	\$0.00	0.00%
24.953.11015	UNEMPLOYMENT COMP INSURANCE	\$1,000.00	\$109.00	\$799.90	\$200.10	\$0.00	\$200.10	20.01%
24.953.11017	EDUCATION & TRAINING	\$2,357.00	\$0.00	\$0.00	\$2,357.00	\$0.00	\$2,357.00	100.00%
24.953.11018	EXPENSE ACCOUNT State budget \$	\$2,000.00	\$887.49	\$2,666.66	(\$666.66)	\$0.00	(\$666.66)	-33.33%
24.953.11019	TRAVEL	\$2,400.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$0.00	0.00%
24.953.13030	OCCUPANCY/RENT	\$2,200.00	\$932.27	\$2,837.54	(\$637.54)	\$0.00	(\$637.54)	-28.98%
24.953.13036	OFFICE SUPPLIES	\$528.00	\$89.30	\$604.73	(\$76.73)	\$0.00	(\$76.73)	-14.53%
24.953.16068	TELEPHONE/INTERNET	\$453.00	\$0.00	\$0.00	\$453.00	\$0.00	\$453.00	100.00%
24.953.19082	GENERAL MAINTENANCE & REPAIRS	\$74,699.00	\$5,266.19	\$71,138.46	\$3,560.54	\$0.00	\$3,560.54	4.77%
	Dept: REGIONAL NETWORK/CUFSAP - 953							
		\$46,068.00	\$3,543.72	\$44,473.45	\$1,594.55	\$0.00	\$1,594.55	3.46%
24.955.10001	SALARY	\$3,525.00	\$261.44	\$3,155.04	\$369.96	\$0.00	\$369.96	10.50%
24.955.11010	FICA	\$0.00	\$1.64	\$20.58	(\$20.58)	\$0.00	(\$20.58)	0.00%
24.955.11011	LIFE INSURANCE	\$13,202.00	\$757.54	\$11,919.58	\$1,282.42	\$0.00	\$1,282.42	9.71%
24.955.11012	GROUP HEALTH INSURANCE	\$5,109.00	\$311.84	\$3,958.23	\$1,150.77	\$0.00	\$1,150.77	22.52%
24.955.11013	RETIREMENT	\$46.00	\$0.00	\$42.99	\$3.01	\$0.00	\$3.01	6.54%
24.955.11014	WORKERS COMPENSATION	\$750.00	\$39.26	\$699.27	\$50.73	\$0.00	\$50.73	6.76%
24.955.11016	DENTAL INSURANCE	\$1,300.00	\$0.00	(\$79.47)	\$1,379.47	\$0.00	\$1,379.47	106.11%
24.955.11018	EXPENSE ACCOUNT	\$70,000.00	\$4,915.44	\$64,189.67	\$5,810.33	\$0.00	\$5,810.33	8.30%
	Dept: PHNC - 955							
		\$47,672.00	\$4,816.55	\$37,332.50	\$10,339.50	\$0.00	\$10,339.50	21.69%
24.964.10001	SALARY FOR DFC \$45,300	\$3,647.00	\$249.63	\$2,870.85	\$776.15	\$0.00	\$776.15	21.28%
24.964.11010	FICA \$3,466	\$51.00	\$1.64	\$18.86	\$32.14	\$0.00	\$32.14	63.02%
24.964.11011	LIFE INSURANCE \$51	\$5,287.00	\$287.15	\$3,264.97	\$2,022.03	\$0.00	\$2,022.03	38.25%
24.964.11013	RETIREMENT \$3,660	\$1,133.00	\$0.00	\$1,058.99	\$74.01	\$0.00	\$74.01	6.53%
24.964.11014	WORKERS COMPENSATION \$1,133	\$44.00	\$0.00	\$12.55	\$31.45	\$0.00	\$31.45	71.48%
24.964.11015	UNEMPLOYMENT \$44	\$0.00	\$225.00	\$425.00	(\$425.00)	\$0.00	(\$425.00)	0.00%
24.964.11017	TRAINING & EDUCATION \$500	\$30,159.00	\$429.66	\$16,530.78	\$13,628.22	\$0.00	\$13,628.22	45.19%
24.964.11018	EXPENSE ACCOUNT \$14,900.	\$8,512.00	\$632.92	\$6,458.61	\$2,053.39	\$0.00	\$2,053.39	24.12%
24.964.11019	TRAVEL \$6,370	\$19,195.00	(\$9,788.50)	\$39,098.55	(\$19,903.55)	\$0.00	(\$19,903.55)	-103.69%
24.964.12029	CONTRACT SERVICES \$18,600	\$0.00	\$429.66	\$2,600.16	(\$2,600.16)	\$0.00	(\$2,600.16)	0.00%
24.964.12031	MARKETING/ADVERTISING \$1,761	\$3,600.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$0.00	0.00%
24.964.13030	OCCUPANCY/OFFICE RENT \$3,600	\$4,200.00	\$17.05	\$3,388.00	\$812.00	\$0.00	\$812.00	19.33%
24.964.13032	GENERAL SUPPLIES \$4,700	\$300.00	\$0.00	\$46.62	\$253.38	\$0.00	\$253.38	84.46%
24.964.13038	POSTAGE \$296							

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## Sullivan County

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## A. Monthly Expense Delegates Report

From Date: 6/1/2012

To Date: 6/30/2012

Fiscal Year: 2011-2012

☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
24.964.16068	TELEPHONE \$0 Dept: SAMSHA DFC \$125,000 - 964	\$1,200.00 \$125,000.00	\$0.00 (\$2,699.24)	\$435.54 \$117,141.98	\$764.46 \$7,858.02	\$0.00 \$0.00	\$764.46 \$7,858.02	63.71% 6.29%
24.965.10001	SALARIES	\$142,000.00	\$0.00	\$43,157.56	\$98,842.44	\$0.00	\$98,842.44	69.61%
24.965.11010	FICA	\$16,188.00	\$0.00	\$4,911.86	\$11,276.14	\$0.00	\$11,276.14	69.66%
24.965.11011	LIFE INSURANCE	\$324.00	\$0.00	\$106.51	\$217.49	\$0.00	\$217.49	67.13%
24.965.11012	HEALTH INSURANCE	\$35,074.00	\$0.00	\$10,658.92	\$24,415.08	\$0.00	\$24,415.08	69.61%
24.965.11014	WORKERS COMP	\$755.00	\$0.00	\$229.60	\$525.40	\$0.00	\$525.40	69.59%
24.965.11016	DENTAL INSURANCE	\$1,619.00	\$0.00	\$491.99	\$1,127.01	\$0.00	\$1,127.01	69.61%
24.965.11017	TRAINING & EDUCATION	\$2,000.00	\$0.00	\$515.00	\$1,485.00	\$0.00	\$1,485.00	74.25%
24.965.11018	EXPENSE (IN-DIRECT COST)	\$19,901.00	\$0.00	\$4,731.98	\$15,169.02	\$0.00	\$15,169.02	76.22%
24.965.11019	TRAVEL	\$5,550.00	\$0.00	\$477.32	\$5,072.68	\$0.00	\$5,072.68	91.40%
24.965.12029	CONTRACT SERVICES CONSULT	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	100.00%
24.965.13032	GENERAL SUPPLIES Dept: SCARDP: CSA & MHD - 965	\$13,159.00 \$276,570.00	\$0.00 \$0.00	\$0.00 \$65,280.74	\$13,159.00 \$211,289.26	\$0.00 \$0.00	\$13,159.00 \$211,289.26	100.00% 76.40%
	Fund: GRANTS - 24	\$857,378.00	\$46,081.75	\$600,467.59	\$256,910.41	\$0.00	\$256,910.41	29.96%
40.480.21097	SCHC CAPITAL Dept: SCHC CAPITAL - 480	\$54,500.00 \$54,500.00	\$0.00 \$0.00	\$51,628.17 \$51,628.17	\$2,871.83 \$2,871.83	\$0.00 \$0.00	\$2,871.83 \$2,871.83	5.27% 5.27%
40.492.10001	MARKETING SALARIES	\$96,490.00	\$5,496.93	\$78,324.54	\$18,165.46	\$0.00	\$18,165.46	18.83%
40.492.10007	ET BUY BACK	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
40.492.10008	OVERTIME	\$500.00	\$95.00	\$515.63	(\$15.63)	\$0.00	(\$15.63)	-3.13%
40.492.11010	FICA	\$7,458.00	\$381.57	\$5,459.36	\$1,998.64	\$0.00	\$1,998.64	26.80%
40.492.11011	GROUP LIFE INSURANCE	\$43.00	\$3.28	\$35.42	\$7.58	\$0.00	\$7.58	17.63%
40.492.11012	GROUP HEALTH INSURANCE	\$44,822.00	\$2,575.44	\$30,386.40	\$14,435.60	\$0.00	\$14,435.60	32.21%
40.492.11013	RETIREMENT	\$10,812.00	\$492.09	\$7,039.21	\$3,772.79	\$0.00	\$3,772.79	34.89%
40.492.11014	WORKERS COMPENSATION	\$275.00	\$0.00	\$273.16	\$1.84	\$0.00	\$1.84	0.67%
40.492.11015	UNEMPLOYMENT COMP INSURANCE	\$92.00	\$0.00	\$92.00	\$0.00	\$0.00	\$0.00	0.00%
40.492.11016	DENTAL INSURANCE	\$2,362.00	\$144.92	\$1,588.46	\$773.54	\$0.00	\$773.54	32.75%
40.492.11017	EDUCATION AND TRAINING	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
40.492.11019	TRAVEL EXPENSES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
40.492.12031	ADVERTISING & PUBLIC RELATION	\$7,200.00	\$444.00	\$3,141.00	\$4,059.00	\$0.00	\$4,059.00	56.38%
40.492.13032	MARKETING SUPPLIES & MATERIAL	\$2,000.00	\$0.00	\$440.25	\$1,559.75	\$0.00	\$1,559.75	77.99%
40.492.13036	OFFICE SUPPLIES Dept: MARKETING - 492	\$900.00 \$174,954.00	\$71.10 \$9,704.33	\$1,192.51 \$128,487.94	(\$292.51) \$46,466.06	\$0.00 \$0.00	(\$292.51) \$46,466.06	-32.50% 26.56%
40.500.10001	SALARIES	\$172,019.00	\$13,427.10	\$167,091.70	\$4,927.30	\$0.00	\$4,927.30	2.86%
40.500.10007	E.T. BUY BACK	\$500.00	\$0.00	\$465.60	\$34.40	\$0.00	\$34.40	6.88%
40.500.10008	OVERTIME	\$700.00	\$142.69	\$279.98	\$420.02	\$0.00	\$420.02	60.00%
40.500.11010	FICA	\$13,251.00	\$987.51	\$12,269.69	\$981.31	\$0.00	\$981.31	7.41%
40.500.11011	GROUP LIFE INSURANCE	\$65.00	\$4.92	\$61.75	\$3.25	\$0.00	\$3.25	5.00%
40.500.11012	GROUP HEALTH INSURANCE	\$38,004.00	\$3,805.50	\$43,063.61	(\$5,059.61)	\$0.00	(\$5,059.61)	-13.31%
40.500.11013	RETIREMENT	\$19,210.00	\$1,194.15	\$14,960.51	\$4,249.49	\$0.00	\$4,249.49	22.12%
40.500.11014	WORKERS COMPENSATION	\$546.00	\$0.00	\$542.40	\$3.60	\$0.00	\$3.60	0.66%
40.500.11015	UNEMPLOYMENT COMP INSURANCE	\$138.00	\$0.00	\$138.00	\$0.00	\$0.00	\$0.00	0.00%
40.500.11016	DENTAL INSURANCE	\$1,460.00	\$168.86	\$1,895.68	(\$435.68)	\$0.00	(\$435.68)	-29.84%
40.500.11017	EDUCATION & CONFERENCES	\$6,000.00	\$110.00	\$1,347.78	\$4,652.22	\$0.00	\$4,652.22	77.54%
40.500.11019	TRAVEL	\$800.00	\$0.00	\$887.61	(\$87.61)	\$0.00	(\$87.61)	-10.95%
40.500.12021	AUDIT	\$7,500.00	\$0.00	\$6,071.12	\$1,428.88	\$0.00	\$1,428.88	19.05%
40.500.12029	CONTRACT SERVICES	\$69,850.00	\$7,364.81	\$60,244.44	\$9,605.56	\$0.00	\$9,605.56	13.75%

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Printed: 07/27/2012 11:09:01 AM Report: rptGLGenRpt

# Sullivan County

IN

## A. Monthly Expense Delegates Report

From Date: 6/1/2012

To Date: 6/30/2012

Fiscal Year: 2011-2012

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
		\$0.00	\$0.00	\$19.54	(\$19.54)	\$0.00	(\$19.54)	0.00%
40.500.13032	GENERAL SUPPLIES			\$6,043.74	\$1,456.26	\$0.00	\$1,456.26	19.42%
40.500.13036	OFFICE SUPPLIES	\$7,500.00	\$1,120.04	\$2,267.80	\$5,387.20	\$0.00	\$5,387.20	70.37%
40.500.13037	DUES, LICENSES & SUBSCRIPTIONS	\$7,655.00	\$250.00	\$5,909.82	\$90.18	\$0.00	\$90.18	1.50%
40.500.13038	POSTAGE	\$6,000.00	(\$3.20)	\$37,259.21	(\$1,259.21)	\$0.00	(\$1,259.21)	-3.50%
40.500.16068	TELEPHONE/INTERNET	\$36,000.00	\$5,470.39	\$339,321.06	(\$139,321.06)	\$0.00	(\$139,321.06)	-69.66%
40.500.17075	MEDICAID WRITE OFF'S	\$200,000.00	\$334,226.98	\$590,209.08	\$61,694.92	\$0.00	\$61,694.92	9.46%
40.500.20092	MEDICAID ASSESSMENT	\$651,904.00	\$191,679.33	\$8,177.07	(\$1,177.07)	\$0.00	(\$1,177.07)	-16.82%
40.500.21097	EQUIPMENT	\$7,000.00	\$2,597.00	\$48,300.00	\$0.00	\$0.00	\$0.00	0.00%
40.500.22093	INSURANCE	\$48,300.00	\$0.00	\$1,346,827.19	(\$52,425.19)	\$0.00	(\$52,425.19)	-4.05%
	Dept: ADMINISTRATION - 500	\$1,294,402.00	\$562,546.08					
		\$6,500.00	\$2,046.78	\$9,230.74	(\$2,730.74)	\$0.00	(\$2,730.74)	-42.01%
40.501.15051	RESIDENT STORE FUND 40	\$6,500.00	\$2,046.78	\$9,230.74	(\$2,730.74)	\$0.00	(\$2,730.74)	-42.01%
	Dept: SCHC RESIDENT ACCOUNT - 501	\$6,500.00	\$2,046.78					
		\$710,796.00	\$54,514.18	\$668,638.18	\$42,157.82	\$0.00	\$42,157.82	5.93%
40.530.10001	SALARIES	\$1,200.00	\$0.00	\$771.60	\$428.40	\$0.00	\$428.40	35.70%
40.530.10007	E.T. BUY BACK	\$17,000.00	\$3,394.37	\$22,996.99	(\$5,996.99)	\$0.00	(\$5,996.99)	-35.28%
40.530.10008	OVERTIME	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
40.530.10009	PERFORMANCE INCREASE	\$55,921.00	\$3,912.95	\$48,215.77	\$7,705.23	\$0.00	\$7,705.23	13.78%
40.530.11010	FICA	\$540.00	\$31.16	\$410.74	\$129.26	\$0.00	\$129.26	23.94%
40.530.11011	GROUP LIFE INSURANCE	\$270,461.00	\$20,708.88	\$234,790.14	\$35,670.86	\$0.00	\$35,670.86	13.19%
40.530.11012	GROUP HEALTH INSURANCE	\$81,068.00	\$4,977.84	\$59,501.46	\$21,566.54	\$0.00	\$21,566.54	26.60%
40.530.11013	RETIREMENT	\$15,243.00	\$0.00	\$15,141.54	\$101.46	\$0.00	\$101.46	0.67%
40.530.11014	WORKERS COMPENSATION	\$1,150.00	\$0.00	\$1,150.00	\$0.00	\$0.00	\$0.00	0.00%
40.530.11015	UNEMPLOYMENT COMP INSURANCE	\$12,729.00	\$1,259.66	\$12,146.42	\$582.58	\$0.00	\$582.58	4.58%
40.530.11016	DENTAL INSURANCE	\$1,000.00	\$0.00	\$1,064.18	(\$64.18)	\$0.00	(\$64.18)	-6.42%
40.530.11017	EDUCATION & CONFERENCES	\$66,240.00	\$4,152.76	\$42,237.11	\$24,002.89	\$0.00	\$24,002.89	36.24%
40.530.12029	CONTRACT SERVICES	\$67,000.00	\$4,697.87	\$61,122.78	\$5,877.22	\$0.00	\$5,877.22	8.77%
40.530.13032	GENERAL SUPPLIES	\$625,150.00	\$61,604.49	\$642,279.61	(\$17,129.61)	\$0.00	(\$17,129.61)	-2.74%
40.530.14042	FOOD	\$5,000.00	\$1,235.23	\$4,690.13	\$309.87	\$0.00	\$309.87	6.20%
40.530.21097	EQUIPMENT	\$1,932,498.00	\$160,489.39	\$1,815,156.65	\$117,341.35	\$0.00	\$117,341.35	6.07%
	Dept: DIETARY - 530	\$1,932,498.00	\$160,489.39					
		\$538,960.00	\$42,686.88	\$519,520.09	\$19,439.91	\$0.00	\$19,439.91	3.61%
40.540.10001	SALARIES SUPERVISORS STAFF	\$372,355.00	\$40,255.96	\$438,821.01	(\$66,466.01)	\$0.00	(\$66,466.01)	-17.85%
40.540.10002	SALARIES REGISTERED NURSES	\$1,016,376.00	\$62,620.36	\$908,663.81	\$107,712.19	\$0.00	\$107,712.19	10.60%
40.540.10003	SALARIES L.P.N.'S	\$2,118,775.00	\$139,376.25	\$1,833,392.62	\$285,382.38	\$0.00	\$285,382.38	13.47%
40.540.10004	SALARIES NURSING AIDES	\$0.00	(\$0.01)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.540.10005	SALARIES-LNA TRAINEES	\$118,674.00	\$9,328.88	\$118,093.93	\$580.07	\$0.00	\$580.07	0.49%
40.540.10006	CLERICAL	\$2,500.00	\$0.00	\$4,975.60	(\$2,475.60)	\$0.00	(\$2,475.60)	-99.02%
40.540.10007	E.T. BUY BACK	\$423,949.00	\$27,806.31	\$332,785.82	\$91,163.18	\$0.00	\$91,163.18	21.50%
40.540.10008	OVERTIME	\$10,000.00	\$0.00	\$8,500.00	\$1,500.00	\$0.00	\$1,500.00	15.00%
40.540.10009	PERFORMANCE INCREASE	\$159,581.00	\$9,532.98	\$165,547.77	(\$5,966.77)	\$0.00	(\$5,966.77)	-3.74%
40.540.10022	SALARIES RN - PER DIEM	\$179,361.00	\$11,721.86	\$143,608.42	\$35,752.58	\$0.00	\$35,752.58	19.93%
40.540.10033	SALARIES L.P.N.'s - PER DIEM	\$111,514.00	\$14,013.95	\$232,139.12	(\$120,625.12)	\$0.00	(\$120,625.12)	-108.17%
40.540.10044	SALARIES NURSING AIDES-PER DIE	\$0.00	\$2,131.50	\$2,131.50	(\$2,131.50)	\$0.00	(\$2,131.50)	0.00%
40.540.10055	RN AGENCY NURSING	\$0.00	\$2,464.51	\$2,464.51	(\$2,464.51)	\$0.00	(\$2,464.51)	0.00%
40.540.10066	LPN AGENCY NURSING	\$0.00	\$7,280.51	\$7,280.51	(\$7,280.51)	\$0.00	(\$7,280.51)	0.00%
40.540.10077	LNA AGENCY NURSING	\$386,481.00	\$25,260.93	\$339,812.23	\$46,668.77	\$0.00	\$46,668.77	12.08%
40.540.11010	FICA	\$2,289.00	\$146.78	\$1,836.80	\$452.20	\$0.00	\$452.20	19.76%
40.540.11011	GROUP LIFE INSURANCE	\$1,199,013.00	\$81,114.86	\$983,019.19	\$215,993.81	\$0.00	\$215,993.81	18.01%
40.540.11012	GROUP HEALTH INSURANCE	\$510,316.00	\$20,962.36	\$275,160.43	\$235,155.57	\$0.00	\$235,155.57	46.08%
40.540.11013	RETIREMENT	\$154,965.00	\$0.00	\$153,933.19	\$1,031.81	\$0.00	\$1,031.81	0.67%
40.540.11014	WORKERS COMPENSATION							

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Report: rptGLGenRpt



## Sullivan County

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From Date: 6/1/2012

To Date: 6/30/2012

## A. Monthly Expense Delegates Report

Fiscal Year: 2011-2012

☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.540.11015	UNEMPLOYMENT COMP INSURANCE	\$47,500.00	\$0.00	\$47,500.00	\$0.00	\$0.00	\$0.00	0.00%
40.540.11016	DENTAL INSURANCE	\$57,134.00	\$4,452.32	\$50,781.36	\$6,352.64	\$0.00	\$6,352.64	11.12%
40.540.11017	EDUCATION & CONFERENCES	\$10,000.00	\$1,827.00	\$9,444.28	\$555.72	\$0.00	\$555.72	5.56%
40.540.12030	EQUIPMENT RENTAL	\$5,000.00	\$0.00	\$5,848.30	(\$848.30)	\$0.00	(\$848.30)	-16.97%
40.540.13032	GENERAL SUPPLIES	\$15,000.00	\$1,661.46	\$16,764.49	(\$1,764.49)	\$0.00	(\$1,764.49)	-11.76%
40.540.14052	MEDICAL SUPPLIES	\$265,000.00	\$22,342.47	\$267,136.55	(\$2,136.55)	\$0.00	(\$2,136.55)	-0.81%
40.540.14053	OXYGEN	\$10,000.00	\$1,157.20	\$7,784.40	\$2,215.60	\$0.00	\$2,215.60	22.16%
40.540.19082	GENERAL MAINTENANCE & REPAIRS	\$6,000.00	\$120.95	\$10,414.49	(\$4,414.49)	\$0.00	(\$4,414.49)	-73.57%
40.540.21097	EQUIPMENT	\$35,000.00	\$2,529.12	\$30,151.12	\$4,848.88	\$0.00	\$4,848.88	13.85%
Dept: NURSING - 540		\$7,755,743.00	\$530,795.39	\$6,917,511.54	\$838,231.46	\$0.00	\$838,231.46	10.81%
40.550.10001	SALARIES	\$363,778.00	\$28,244.30	\$342,571.50	\$21,206.50	\$0.00	\$21,206.50	5.83%
40.550.10007	ET BUY BACK	\$1,500.00	\$0.00	\$906.52	\$593.48	\$0.00	\$593.48	39.57%
40.550.10008	OVERTIME	\$9,000.00	\$636.82	\$10,494.28	(\$1,494.28)	\$0.00	(\$1,494.28)	-16.60%
40.550.10009	PERFORMANCE INCREASE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
40.550.11010	FICA	\$28,671.00	\$2,022.68	\$25,200.04	\$3,470.96	\$0.00	\$3,470.96	12.11%
40.550.11011	GROUP LIFE INSURANCE	\$176.00	\$13.12	\$153.91	\$22.09	\$0.00	\$22.09	12.55%
40.550.11012	GROUP HEALTH INSURANCE	\$127,396.00	\$9,758.88	\$105,737.19	\$21,658.81	\$0.00	\$21,658.81	17.00%
40.550.11013	RETIREMENT	\$38,791.00	\$2,345.52	\$29,812.77	\$8,978.23	\$0.00	\$8,978.23	23.15%
40.550.11014	WORKERS COMPENSATION	\$7,124.00	\$0.00	\$7,076.57	\$47.43	\$0.00	\$47.43	0.67%
40.550.11015	UNEMPLOYMENT COMP INSURANCE	\$1,320.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$0.00	0.00%
40.550.11016	DENTAL INSURANCE	\$6,412.00	\$415.94	\$4,842.60	\$1,569.40	\$0.00	\$1,569.40	24.48%
40.550.11017	EDUCATION & TRAINING	\$2,500.00	\$0.00	\$1,382.82	\$1,117.18	\$0.00	\$1,117.18	44.69%
40.550.12025	OPERATIONS: DIETARY MAINTENANC	\$12,000.00	\$2,473.02	\$11,830.70	\$169.30	\$0.00	\$169.30	1.41%
40.550.12029	CONTRACT SERVICES	\$89,220.00	\$8,562.13	\$85,713.74	\$3,506.26	\$0.00	\$3,506.26	3.93%
40.550.13032	GENERAL SUPPLIES	\$23,900.00	\$2,114.90	\$17,378.20	\$6,521.80	\$0.00	\$6,521.80	27.29%
40.550.13037	DUES, LICENSES & SUBSCRIPTIONS	\$1,820.00	\$0.00	\$1,209.99	\$610.01	\$0.00	\$610.01	33.52%
40.550.16061	ELECTRICITY	\$160,000.00	\$15,924.14	\$172,689.44	(\$12,689.44)	\$0.00	(\$12,689.44)	-7.93%
40.550.16062	PROPANE	\$30,000.00	\$2,710.23	\$38,296.54	(\$8,296.54)	\$0.00	(\$8,296.54)	-27.66%
40.550.16065	FUEL OIL	\$206,800.00	\$27,939.15	\$178,175.49	\$28,624.51	\$0.00	\$28,624.51	13.84%
40.550.16089	GASOLINE	\$8,000.00	\$1,892.20	\$10,208.29	(\$2,208.29)	\$0.00	(\$2,208.29)	-27.60%
40.550.19080	CARE OF GROUNDS	\$70,000.00	\$10,337.22	\$70,733.73	(\$733.73)	\$0.00	(\$733.73)	-1.05%
40.550.19080	SEWER COSTS	\$75,000.00	\$4,742.59	\$82,625.38	(\$7,625.38)	\$0.00	(\$7,625.38)	-10.17%
40.550.19082	GENERAL MAINTENANCE & REPAIRS	\$7,000.00	\$143.67	\$5,660.65	\$1,339.35	\$0.00	\$1,339.35	19.13%
40.550.19084	VEHICLE REPAIRS	\$32,500.00	\$0.00	\$27,083.00	\$5,417.00	\$0.00	\$5,417.00	16.67%
40.550.20093	TAXES-PROPERTY	\$0.00	\$0.00	\$4,129.33	(\$4,129.33)	\$0.00	(\$4,129.33)	0.00%
40.550.21096	BUILDING ADDITIONS & RENOVATI	\$2,000.00	\$1,070.00	\$2,740.87	(\$740.87)	\$0.00	(\$740.87)	-37.04%
40.550.21097	EQUIPMENT	\$1,313,408.00	\$122,562.28	\$1,253,668.91	\$59,739.09	\$0.00	\$59,739.09	4.55%
Dept: OPERATION OF PLANT - 550		\$1,313,408.00	\$122,562.28	\$1,253,668.91	\$59,739.09	\$0.00	\$59,739.09	4.55%
40.555.10001	OFFICE SALARIES	\$32,603.00	\$2,517.80	\$32,012.42	\$590.58	\$0.00	\$590.58	1.81%
40.555.10007	ET BUY BACK	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
40.555.10008	OVERTIME	\$250.00	\$11.87	\$289.35	(\$39.35)	\$0.00	(\$39.35)	-15.74%
40.555.11010	FICA	\$2,559.00	\$171.43	\$2,222.40	\$336.60	\$0.00	\$336.60	13.15%
40.555.11011	GROUP LIFE/DISABILITY	\$22.00	\$1.64	\$20.58	\$1.42	\$0.00	\$1.42	6.45%
40.555.11012	GROUP HEALTH INSURANCE	\$17,202.00	\$1,405.56	\$15,843.02	\$1,358.98	\$0.00	\$1,358.98	7.90%
40.555.11013	RETIREMENT	\$3,710.00	\$222.59	\$2,883.80	\$826.20	\$0.00	\$826.20	22.27%
40.555.11014	WORKERS COMPENSATION	\$1,032.00	\$0.00	\$1,025.16	\$6.84	\$0.00	\$6.84	0.66%
40.555.11015	UNEMPLOYMENT COMP INSURANCE	\$184.00	\$0.00	\$184.00	\$0.00	\$0.00	\$0.00	0.00%
40.555.11016	DENTAL INSURANCE	\$718.00	\$64.80	\$724.81	(\$6.81)	\$0.00	(\$6.81)	-0.95%
40.555.11017	EDUCATION & TRAINING	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
40.555.12029	CONTRACT SERVICES	\$350.00	\$41.17	\$199.58	\$150.42	\$0.00	\$150.42	42.98%

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## Sullivan County

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## A. Monthly Expense Delegates Report

From Date: 6/1/2012

To Date: 6/30/2012

Fiscal Year: 2011-2012

☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.555.13032	GENERAL SUPPLIES	\$700.00	\$89.61	\$371.52	\$328.48	\$0.00	\$328.48	46.93%
40.555.19082	GENERAL MAINTENANCE & REPAIRS	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	Dept: CENTRAL SUPPLY - 555	\$60,430.00	\$4,526.27	\$55,776.64	\$4,653.36	\$0.00	\$4,653.36	7.70%
40.560.10001	SALARIES	\$175,928.00	\$13,370.13	\$165,807.01	\$10,120.99	\$0.00	\$10,120.99	5.75%
40.560.10008	OVERTIME	\$2,500.00	\$1,272.63	\$8,812.25	(\$6,312.25)	\$0.00	(\$6,312.25)	-252.49%
40.560.10009	PERFORMANCE INCREASE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
40.560.11010	FICA	\$13,688.00	\$1,093.42	\$12,907.06	\$780.94	\$0.00	\$780.94	5.71%
40.560.11011	GROUP LIFE INSURANCE	\$151.00	\$8.20	\$97.08	\$53.92	\$0.00	\$53.92	35.71%
40.560.11012	GROUP HEALTH INSURANCE	\$56,430.00	\$1,388.82	\$25,259.37	\$31,170.63	\$0.00	\$31,170.63	55.24%
40.560.11013	RETIREMENT	\$19,843.00	\$1,235.77	\$14,533.21	\$5,309.79	\$0.00	\$5,309.79	26.76%
40.560.11014	WORKERS COMPENSATION	\$6,358.00	\$0.00	\$6,315.67	\$42.33	\$0.00	\$42.33	0.67%
40.560.11015	UNEMPLOYMENT COMP INSURANCE	\$1,144.00	\$0.00	\$1,144.00	\$0.00	\$0.00	\$0.00	0.00%
40.560.11016	DENTAL INSURANCE	\$3,140.00	\$169.08	\$2,086.04	\$1,053.96	\$0.00	\$1,053.96	33.57%
40.560.11017	EDUCATION & TRAINING	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
40.560.13032	GENERAL SUPPLIES	\$22,000.00	\$3,696.51	\$22,051.43	(\$51.43)	\$0.00	(\$51.43)	-0.23%
40.560.14043	LINEN	\$25,000.00	\$2,039.99	\$24,049.42	\$950.58	\$0.00	\$950.58	3.80%
40.560.19082	GENERAL MAINTENANCE & REPAIRS	\$12,000.00	\$103.65	\$10,909.73	\$1,090.27	\$0.00	\$1,090.27	9.09%
40.560.21097	EQUIPMENT	\$5,200.00	\$0.00	\$4,795.64	\$404.36	\$0.00	\$404.36	7.78%
	Dept: LAUNDRY & LINEN - 560	\$344,382.00	\$24,378.20	\$298,767.91	\$45,614.09	\$0.00	\$45,614.09	13.25%
40.570.10001	SALARIES	\$350,207.00	\$27,365.59	\$345,760.49	\$4,446.51	\$0.00	\$4,446.51	1.27%
40.570.10008	OVERTIME	\$3,500.00	\$135.10	\$2,195.30	\$1,304.70	\$0.00	\$1,304.70	37.28%
40.570.10009	PERFORMANCE INCREASE	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
40.570.11010	FICA	\$27,173.00	\$1,891.12	\$23,977.84	\$3,195.16	\$0.00	\$3,195.16	11.76%
40.570.11011	GROUP LIFE INSURANCE	\$324.00	\$18.86	\$245.88	\$78.02	\$0.00	\$78.02	24.08%
40.570.11012	GROUP HEALTH INSURANCE	\$143,760.00	\$8,160.00	\$130,883.12	\$12,876.88	\$0.00	\$12,876.88	8.96%
40.570.11013	RETIREMENT	\$39,392.00	\$2,263.07	\$29,088.57	\$10,303.43	\$0.00	\$10,303.43	26.16%
40.570.11014	WORKERS COMPENSATION	\$12,107.00	\$0.00	\$12,026.39	\$80.61	\$0.00	\$80.61	0.67%
40.570.11015	UNEMPLOYMENT COMP INSURANCE	\$2,940.00	\$0.00	\$2,940.00	\$0.00	\$0.00	\$0.00	0.00%
40.570.11016	DENTAL INSURANCE	\$6,968.00	\$569.32	\$6,908.04	\$59.96	\$0.00	\$59.96	0.86%
40.570.11017	EDUCATION & TRAINING	\$1,000.00	\$0.00	\$57.51	\$942.49	\$0.00	\$942.49	94.25%
40.570.12029	CONTRACT SERVICES	\$2,300.00	\$0.00	\$2,304.06	(\$4.06)	\$0.00	(\$4.06)	-0.16%
40.570.12039	FLOOR CARE	\$4,500.00	\$1,733.00	\$8,074.10	(\$3,574.10)	\$0.00	(\$3,574.10)	-79.42%
40.570.13033	CLEANING SUPPLIES	\$37,000.00	\$5,559.90	\$34,433.69	\$2,566.31	\$0.00	\$2,566.31	6.94%
40.570.13037	DUES, LICENSES, SUBSCRIPTIONS	\$240.00	\$0.00	\$0.00	\$240.00	\$0.00	\$240.00	100.00%
40.570.19082	GENERAL MAINTENANCE & REPAIRS	\$2,000.00	\$32.04	\$1,221.68	\$778.32	\$0.00	\$778.32	38.92%
40.570.21097	EQUIPMENT	\$6,300.00	\$0.00	\$5,830.86	\$469.14	\$0.00	\$469.14	7.45%
	Dept: HOUSEKEEPING - 570	\$641,211.00	\$47,728.00	\$605,947.63	\$35,263.37	\$0.00	\$35,263.37	5.50%
40.580.12029	CONTRACT SERVICES	\$22,800.00	\$4,447.00	\$24,341.90	(\$1,541.90)	\$0.00	(\$1,541.90)	-6.76%
40.580.14044	DRUGS - BILLABLE	\$6,000.00	\$1,771.87	\$9,121.79	(\$3,121.79)	\$0.00	(\$3,121.79)	-52.03%
	Dept: PHYSICIAN & PHARMACY - 580	\$28,800.00	\$6,218.87	\$33,463.69	(\$4,663.69)	\$0.00	(\$4,663.69)	-16.19%
40.585.12032	THERAPY SERVICES	\$240,000.00	\$46,757.99	\$211,840.93	\$28,159.07	\$0.00	\$28,159.07	11.73%
40.585.12036	MED. PART A: XRAY EXPENSE	\$6,000.00	\$558.91	\$2,919.26	\$3,080.74	\$0.00	\$3,080.74	51.35%
40.585.12037	MED. PART A: LAB EXPENSE	\$10,500.00	\$3,458.94	\$10,317.74	\$182.26	\$0.00	\$182.26	1.74%
40.585.12038	MED. PART A: AMBULANCE EX	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
40.585.14044	MED. PART A: PHARMACY EXP	\$233,600.00	\$20,194.05	\$90,878.90	\$142,721.10	\$0.00	\$142,721.10	61.10%
40.585.14052	MEDICAL EXPENSES	\$1,500.00	\$597.55	\$7,238.01	(\$5,738.01)	\$0.00	(\$5,738.01)	-382.53%
	Dept: MEDICARE PART A - 585	\$493,100.00	\$71,567.44	\$323,194.84	\$169,905.16	\$0.00	\$169,905.16	34.46%

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## Sullivan County

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## A. Monthly Expense Delegates Report

From Date: 6/1/2012

To Date: 6/30/2012

Fiscal Year: 2011-2012

☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.586.12033	PHYSICAL THERAPY SERVICES	\$160,000.00	\$25,547.03	\$164,697.55	(\$4,697.55)	\$0.00	(\$4,697.55)	-2.94%
40.586.12034	OCCUPATIONAL THERAPY SERVICES	\$170,000.00	\$35,364.67	\$178,691.74	(\$8,691.74)	\$0.00	(\$8,691.74)	-5.11%
40.586.12035	SPEECH THERAPY SERVICES	\$65,000.00	\$20,431.41	\$91,629.55	(\$26,629.55)	\$0.00	(\$26,629.55)	-40.97%
	Dept: MEDICARE PART B - 586	\$395,000.00	\$81,343.11	\$435,018.84	(\$40,018.84)	\$0.00	(\$40,018.84)	-10.13%
40.589.12029	MEDICAID SPEECH THERAPY	\$4,000.00	\$0.00	\$7,208.93	(\$3,208.93)	\$0.00	(\$3,208.93)	-80.22%
	Dept: MEDICAID SPEECH THERAPY - 589	\$4,000.00	\$0.00	\$7,208.93	(\$3,208.93)	\$0.00	(\$3,208.93)	-80.22%
40.591.12029	CONTRACT SERVICES	\$29,000.00	\$1,243.25	\$13,153.78	\$15,846.22	\$0.00	\$15,846.22	54.64%
40.591.13032	GENERAL SUPPLIES	\$15,000.00	\$2,591.71	\$10,253.26	\$4,746.74	\$0.00	\$4,746.74	31.64%
	Dept: PHYSICAL THERAPY - 591	\$44,000.00	\$3,834.96	\$23,407.04	\$20,592.96	\$0.00	\$20,592.96	46.80%
40.592.12029	CONTRACT SERVICES	\$20,000.00	\$2,159.14	\$14,402.98	\$5,597.02	\$0.00	\$5,597.02	27.99%
40.592.13032	GENERAL SUPPLIES	\$4,000.00	\$80.13	\$4,231.32	(\$231.32)	\$0.00	(\$231.32)	-5.78%
	Dept: OCCUPATIONAL THERAPY - 592	\$24,000.00	\$2,239.27	\$18,634.30	\$5,365.70	\$0.00	\$5,365.70	22.36%
40.593.10001	SALARIES	\$225,358.00	\$14,935.86	\$201,096.10	\$24,261.90	\$0.00	\$24,261.90	10.77%
40.593.10008	OVERTIME	\$2,000.00	\$194.28	\$1,381.45	\$618.55	\$0.00	\$618.55	30.93%
40.593.10009	PERFORMANCE INCREASE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
40.593.11010	FICA	\$17,469.00	\$1,113.36	\$15,011.80	\$2,457.20	\$0.00	\$2,457.20	14.07%
40.593.11011	GROUP LIFE INSURANCE	\$176.00	\$9.02	\$108.85	\$69.15	\$0.00	\$69.15	39.29%
40.593.11012	GROUP HEALTH INSURANCE	\$91,696.00	\$2,020.02	\$27,661.68	\$64,034.32	\$0.00	\$64,034.32	69.83%
40.593.11013	RETIREMENT	\$25,325.00	\$1,171.37	\$16,584.99	\$8,740.01	\$0.00	\$8,740.01	34.51%
40.593.11014	WORKERS COMPENSATION	\$7,390.00	\$0.00	\$7,340.83	\$49.17	\$0.00	\$49.17	0.67%
40.593.11015	UNEMPLOYMENT COMP INSURANCE	\$1,472.00	\$0.00	\$1,472.00	\$0.00	\$0.00	\$0.00	0.00%
40.593.11016	DENTAL INSURANCE	\$4,937.00	\$143.16	\$2,132.67	\$2,804.33	\$0.00	\$2,804.33	56.80%
40.593.11017	EDUCATION & TRAINING	\$1,500.00	\$0.00	\$1,169.70	\$330.30	\$0.00	\$330.30	22.02%
40.593.12029	CONTRACT SERVICES	\$16,000.00	\$686.70	\$13,552.44	\$2,447.56	\$0.00	\$2,447.56	15.30%
40.593.13032	GENERAL SUPPLIES	\$8,000.00	\$707.55	\$7,220.16	\$779.84	\$0.00	\$779.84	9.75%
40.593.21097	EQUIPMENT	\$1,800.00	\$359.98	\$1,755.30	\$44.70	\$0.00	\$44.70	2.48%
	Dept: RECREATIONAL THERAPY - 593	\$404,123.00	\$21,341.30	\$296,485.97	\$107,637.03	\$0.00	\$107,637.03	26.63%
40.594.10001	EMPLOYEE SALARIES	\$85,663.00	\$6,675.10	\$83,490.90	\$2,172.10	\$0.00	\$2,172.10	2.54%
40.594.10007	E.T. BUY BACK	\$1,767.00	\$0.00	\$956.00	\$811.00	\$0.00	\$811.00	45.90%
40.594.11010	FICA	\$6,688.00	\$477.66	\$6,141.73	\$546.27	\$0.00	\$546.27	8.17%
40.594.11011	GROUP LIFE INSURANCE	\$43.00	\$3.28	\$41.16	\$1.84	\$0.00	\$1.84	4.28%
40.594.11012	GROUP HEALTH INSURANCE	\$17,202.00	\$1,405.56	\$16,567.60	\$634.40	\$0.00	\$634.40	3.69%
40.594.11013	RETIREMENT	\$9,696.00	\$336.46	\$4,354.86	\$5,341.14	\$0.00	\$5,341.14	55.09%
40.594.11014	WORKERS COMPENSATION	\$362.00	\$0.00	\$359.61	\$2.39	\$0.00	\$2.39	0.66%
40.594.11015	UNEMPLOYMENT COMP INSURANCE	\$368.00	\$0.00	\$368.00	\$0.00	\$0.00	\$0.00	0.00%
40.594.11016	DENTAL INSURANCE	\$1,931.00	\$170.46	\$1,868.80	\$62.20	\$0.00	\$62.20	3.22%
40.594.11017	EDUCATION & TRAINING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
40.594.11019	TRAVEL EXPENSE	\$250.00	\$68.82	\$169.29	\$80.71	\$0.00	\$80.71	32.28%
40.594.12029	CONTRACT SERVICES	\$21,600.00	\$2,357.96	\$18,404.60	\$3,195.40	\$0.00	\$3,195.40	14.79%
	Dept: SOCIAL SERVICES - 594	\$146,570.00	\$11,495.30	\$132,722.55	\$13,847.45	\$0.00	\$13,847.45	9.45%
40.596.12029	CONTRACT SERVICES	\$24,000.00	\$3,440.64	\$20,708.62	\$3,291.38	\$0.00	\$3,291.38	13.71%
	Dept: DENTAL SERVICE - 596	\$24,000.00	\$3,440.64	\$20,708.62	\$3,291.38	\$0.00	\$3,291.38	13.71%
40.910.20090	INTEREST ON LONG TERM NOTES	\$630.00	\$0.00	\$629.08	\$0.92	\$0.00	\$0.92	0.15%
40.910.20091	PRINCIPAL ON LONG TERM NOTES	\$10,625.00	\$0.00	\$10,625.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: INTEREST PAYMENT - 910	\$11,255.00	\$0.00	\$11,254.08	\$0.92	\$0.00	\$0.92	0.01%

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# Sullivan County

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## A. Monthly Expense Delegates Report

From Date: 6/1/2012

To Date: 6/30/2012

Fiscal Year: 2011-2012

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.997.15996	TRANSFER OUT ACCOUNTING/PAYRC	\$218,232.00	\$54,558.00	\$218,232.00	\$0.00	\$0.00	\$0.00	0.00%
40.997.15997	TRANSFER OUT HR/PAYROLL	\$148,530.00	\$37,132.50	\$148,530.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: TRANSFER OUT - 997	\$366,762.00	\$91,690.50	\$366,762.00	\$0.00	\$0.00	\$0.00	0.00%
	Fund: HEALTH CARE - 40	\$15,519,638.00	\$1,757,948.11	\$14,151,864.18	\$1,367,773.82	\$0.00	\$1,367,773.82	8.81%
41.501.15051	SCHC RESIDENT STORE ACCOUNT E)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SCHC RESIDENT ACCOUNT - 501	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41.505.15051	SCHC BOOK FUND-EXPENSE	\$700.00	\$0.00	\$25.91	\$674.09	\$0.00	\$674.09	96.30%
	Dept: SCHC BOOK FUND - 505	\$700.00	\$0.00	\$25.91	\$674.09	\$0.00	\$674.09	96.30%
41.508.15051	SCHC ALIX UNGREN FUND-EXPENSE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
	Dept: SCHC ALIX UNGREN FUND - 508	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
41.509.15051	SCHC ELSIE HARDISON FUND-EXPEN	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Dept: SCHC ELSIE HARDISON FUND - 509	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Fund: TRUST FUNDS - 41	\$3,400.00	\$0.00	\$25.91	\$3,374.09	\$0.00	\$3,374.09	99.24%
42.700.12029	BIOMASS CAPITAL PROJECT CONTRA	\$0.00	\$6,103.00	\$6,434.03	(\$6,434.03)	\$0.00	(\$6,434.03)	0.00%
42.700.17073	MISCELLANEOUS EXPENSE	\$0.00	\$4,963.55	\$4,963.55	(\$4,963.55)	\$0.00	(\$4,963.55)	0.00%
	Dept: FACILITIES - 700	\$0.00	\$11,066.55	\$11,397.58	(\$11,397.58)	\$0.00	(\$11,397.58)	0.00%
	Fund: CAPITAL IMPROVEMENTS - 42	\$0.00	\$11,066.55	\$11,397.58	(\$11,397.58)	\$0.00	(\$11,397.58)	0.00%
<b>Grand Total:</b>		\$29,137,145.00	\$3,385,852.76	\$26,720,207.38	\$2,416,937.62	\$0.00	\$2,416,937.62	8.30%

End of Report

**2012 NHAC Annual Conference  
Oct. 21 – 23  
North Conway Grand**

**Sunday, October 21, 2012**

- 3:00 Gather for bag stuffing and other social activities  
6:00 - 8:30 Reception sponsored by Securus

**Monday, October 22, 2012**

- 7:00 – 9:00 Breakfast  
9:00 - 9:30 Welcome and Opening Remarks –  
Jack Wozmak, Cheshire County  
Cheshire County Commissioners  
9:30-11:30 Registry of Deeds Affiliate – “False Filings”  
Guest speaker from the Federal Bureau of Investigation  
11:30-12:00 Break – Vendors, etc.  
12:00 – 1:00 Lunch  
1:00 – 1:30 Break – Vendors, etc.  
1:30 - 2:30 Breakout sessions:  
Corrections Affiliate: Bath Salts in New Hampshire  
Nursing Home Affiliate:  
Registry of Deeds Affiliate:  
Human Resources Directors Affiliate:

“10 Workplace Issues that Keep Senior Managers Awake at Night,”  
Presented by Jim Reidy, Esq., Sheehan, Phinney, Bass & Green

2:30 – 3:00 *Break – Vendors, etc.*

3:00 – 4:30 **Medicaid: The Demise of the Long Term Care Industry**

**Panel discussion (invitations out to guests)**

5:00 – 6:00 Cocktail Reception – Hosted by Fidler

6:30-9:30 Banquet and Awards

**Tuesday, October 23, 2012**

7:00 – 9:00 Breakfast

7:00 – 8:30 Nursing Home Affiliate meeting

8:30 – 9:30 NHAC Business Meeting

- By-laws amendment vote
- Election of NHAC member – NACo Board of Directors

9:30 – 11:30 **New Hampshire Retirement System in Flux:**

**Panel: “What will the future be?”**  
**(invitations out-guests)**

11:30 – 12:30 *Break – Vendors, etc.*

12:30-1:30PM Lunch

2:00 – 4:00 Breakout Sessions:  
Corrections: Recidivism  
Nursing Home: Education session

4:00 End of Conference.